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Republic of the Philippines  
**EULOGIO "AMANG" RODRIGUEZ INSTITUTE OF TECHNOLOGY**  
Request for Publication of Vacant Positions

GLADYS GRACE B. RIVERA  
17 JUL 2024

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the EULOGIO "AMANG" RODRIGUEZ INSTITUTE OF TECHNOLOGY in the CSC website:

AMPARO M. MORALES, RGC, Rpm  
HRMO

Date: 10/17/2024

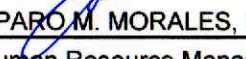
No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Accountant III	EARISTB-A3-2-1998	19	53,873.00	Bachelor's degree in Commerce / Business Administration Major in Accounting	Eight (8) hours of relevant training	Two (2) years of relevant experience	RA 1080 (Certified Public Accountant)		Accounting Unit
2	Vocational Placement Coordinator II	EARISTB-VOPC2-1-1998	15	38,413.00	Bachelor's degree relevant to the job	Four (4) hours of relevant training	One (1) year of relevant experience	PBET/Teacher/RA 1080 Career Service (Professional) Second Level Eligibility		Guidance Services
3	Accountant I	EARISTB-A1-1-1998	12	30,705.00	Bachelor's degree in Commerce / Business Administration Major in Accounting	None required	None required	RA 1080 (Certified Public Accountant)		Accounting Unit
4	Administrative Aide III (Clerk I)	EARISTB-ADA3-43-2004	3	15,265.00	Completion of two years studies in college	None required	None required	Career Service (Sub-Professional) First Level Eligibility		Registrar's Office

5	Administrative Aide III (Clerk I)	EARISTB-ADA3-45-2004	3	15,265.00	Completion of two years studies in college	None required	None required	Career Service (Sub-Professional) First Level Eligibility		EARIST Cavite Campus
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Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than October 28, 2024.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating license; and
4. Photocopy of transcript of records;

**QUALIFIED APPLICANTS** are advised to hand in or send through courier/email their application to:

  
AMPARO M. MORALES, RGC, Rpm  
Chief, Human Resource Management Services  
Nagtahan, Sampaloc, Manila  
ammorales@earist.edu.ph

**APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.**