



Republic of the Philippines
Eulogio "Amang" Rodriguez Institute of Science and Technology
Nagtahan, Sampaloc, Manila

INDICATIVE ANNUAL PROCUREMENT PLAN
FISCAL YEAR 2026

Code (PAP)	Procurement Program/Project	PMO/End-user	Mode of Proc.	Schedule / Milestone for Each Procurement Activity											Source of Funds	Estimated Budget			Remarks (brief description of Program / Project)	
				Pre-Proc. Conference	Ads/Post of ITB	Pre-Bid Conf.	Eligibility Check	Sub./Open of Bids	Bid Evaluation	Post Qualification	Notice of Award	Contract Signing/Purchase Order/APR	Notice to Proceed	Delivery/Completion		Acceptance/Turn-over	Total	MOOE		CO
	Procurement of Augmented Reality Welding Simulator	College of Industrial Technology	Competitive Bidding Sec. 27	1st Quarter 2024											April 1-30, 2026	01 (RAF)	20,115,000.00		20,115,000.00	Machinery and Equipment Outlay/Technical and Scientific Equipment
	Procurement of HVAC 3 in 1 Refrigeration, Freezer and Aircon Trainer Equipments	College of Industrial Technology	Competitive Bidding Sec. 27	1st Quarter 2024											April 1-30, 2026	01 (RAF)	13,000,000.00		13,000,000.00	Machinery and Equipment Outlay/Technical and Scientific Equipment
	Design and Construction of EARIST Main Dormitel	Different Colleges	Competitive Bidding Sec. 27	1st Quarter 2024											April 1, 2026-September 30, 2026	01 (RAF)	10,000,000.00		10,000,000.00	Buildings and Other Structures/Hostels and Dormitories
	Travelling Expenses	Offices and Colleges	Negotiated Procurement (Agency to Agency 35.5) Small Value Procurement Sec. 34	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	01 (RAF)	2,042,000.00	2,042,000.00	Travel expenses for events, programs, seminars and other school activities
	Training Expenses	Offices and Colleges	Negotiated Procurement (Agency to Agency 35.5) Small Value Procurement Sec. 34	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	01 (RAF)	1,985,000.00	1,985,000.00	Training expenses for workshop, programs, seminars and career development
	Procurement of Various Common-use Supplies	Offices and Colleges	Negotiated Procurement (Agency to Agency Sec. 35.5)	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	01 (RAF)	6,114,000.00	6,114,000.00	Supplies available at the PS-DBM to be out sourced from CSE fund
	Purchase of Accountable Forms	General Administrative Services - Cashier and Disbursement Services	Negotiated Procurement (Agency to Agency Sec. 35.5)	n/a	January May 2023	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	01 (RAF)	500,000.00	500,000.00	Procurement of check booklet, invoice and other forms from Landbank and other government entities

DEPARTMENT OF BUDGET AND MANAGEMENT - NCR
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BY: RC Tamayo

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	Procurement of Supplies for Petroleum, Oil and Lubricants	General Administrative Services - Transportation and Motorpool Services	Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant Products, Electronic Charging Devices, and Online Subscriptions Sec. 35.13	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	01 (RAF)	1,000,000.00	1,000,000.00		Procurement of Petroleum , Oil and Lubricants
	Procurement of Various Non-Common-use Supplies	Offices and Colleges	Negotiated Procurement (Agency to Agency 35.5), Direct Contracting Sec. 31, Direct Acquisition Sec. 32, Small Value Procurement Sec. 34, Direct Sales Sec. 36	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	01 (RAF)	6,319,000.00	6,319,000.00		Supplies not available at the Procurement Services-DBM, to be outsourced from NON CSE fund
	Water Supply/Utility Expenses	Offices and Colleges	Billing Statement per consumption basis	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	01 (RAF)	20,000,000.00	20,000,000.00		Per billing statement
	Electricity and Power Supply/Utility Expenses	Offices and Colleges	Billing Statement per consumption basis	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	01 (RAF)	30,000,000.00	30,000,000.00		Per billing statement
	Communication Services - Mobile	Offices and Colleges Selected Officials	Monthly billing statement based on Contract Subscriptions	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	01 (RAF)	600,000.00	600,000.00		Provision of cellular phones for the selected officials, telephone requirement,
	Communication Services - Landline	Offices and Colleges	Monthly billing statement based on Contract Subscriptions	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	01 (RAF)	610,000.00	610,000.00		Provision of landline phones for the different offices and colleges
	Prizes	Offices and Colleges	Monetary and non Monetary reward for competitions	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	01 (RAF)	100,000.00	100,000.00		For different Institutional competitions
	Other Professional Services	Offices and Colleges	Billing Statement per service	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	01 (RAF)	545,000.00	545,000.00		Per billing statement
	Janitorial Services	ADMINISTRATIVE SERVICES-Physical Plant and General Services	Competitive Bidding Sec. 27	February to March 2026										April 2026 - March 2027	01 (RAF)	12,137,000.00	12,137,000.00		Janitorial and Maintenance Personnel-Main and ECC	

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	Security Services	ADMINISTRATIVE SERVICES	Competitive Bidding Sec. 27	March to April 2026											May 2026 - April 2027	01 (RAF)	12,543,000.00	12,543,000.00		Private Security Personnel-Main and ECC	
	Repairs and Maintenance of Motor Vehicle	General Administrative Services - Transportation and Motorpool Services	Negotiated Procurement (Agency to Agency 35.5), Direct Contracting Sec. 31, Small Value Procurement Sec. 34	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	01 (RAF)	155,000.00	155,000.00		Repairs of institute Vehicles
	Taxes, Duties and Licenses for Motor Vehicle Registration	General Administrative Services - Transportation and Motorpool Services	Per Registration/Licenses Billing	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	01 (RAF)	150,000.00	150,000.00		For payment of taxes/licenses/permits relative to motor vehicles of the Institute
	Insurance Premiums of the Institute Properties with appraisal cost	Property Management Services	Negotiated Procurement (Agency to Agency Sec. 35.5)	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	01 (RAF)	9,584,000.00	9,584,000.00		To cover loss or damage in case of theft, fire, earthquake, storm and other fortuitous event
	Printing and Publication	Offices and Colleges	Negotiated Procurement (Agency to Agency 35.5) Small Value Procurement Sec. 34	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	01 (RAF)	350,000.00	350,000.00		Printing of Student Handbook, different Institute Manuals, flyers during enrollment etc.
	Representation Expenses (Meals)	Offices and Colleges	Negotiated Procurement (Agency to Agency 35.5) Small Value Procurement Sec. 34	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	01 (RAF)	645,000.00	645,000.00		Meals for events, programs and school activities
	Transportation and Delivery	Offices and Colleges	Negotiated Procurement (Agency to Agency 35.5), Direct Contracting Sec. 31, Small Value Procurement Sec. 34	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	01 (RAF)	90,000.00	90,000.00		Will cover expenses relative to transportation and delivery
	Membership Dues	Offices and Colleges	Billing Statement per due	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	01 (RAF)	200,000.00	200,000.00		Expenses for membership dues on different organizations

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	Library and Other Reading Materials (Newspapers)	Offices and Colleges	Billing Statement per issuance	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	01 (RAF)	100,000.00	100,000.00		For Library and other selected offices
FINAL TOTAL																	148,884,000.00	105,769,000.00	43,115,000.00		
GRAND TOTAL																			148,884,000.00		


BERNADETTE P. CATALAN
CHIEF, PROCUREMENT SERVICE


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DIRECTOR, FINANCIAL MANAGEMENT SERVICES


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