



Republic of the Philippines
Eulogio “Amang” Rodriguez
Institute of Science and Technology
Nagtahan, Sampaloc, Manila

May 17, 2023

INVITATION TO BID
2023-BID-015 APR No. 05-064

The Eulogio “Amang” Rodriguez Institute of Science and Technology through the Bids and Awards Committee (BAC) invites Philgeps **registered contractors/suppliers** to bid for the hereunder projects:

Name of Projects : **SUPPLY AND DELIVERY OF BRANDED MULTI-FUNCTIONAL COPIER
MID-RANGE COLORED & BASE MODEL – BLACK AND WHITE
FOR DIFFERENT OFFICES**

Approved Budget for
the Contract : **P1,114,400.00**

Source of Funding : **FUND 164**

Delivery Period : **45 CD**

Prospective bidders should have completed a similar contract with a value of at least 50% of the approved budget. The BAC will use non-discretionary pass/fail criteria in the Eligibility Check/Screening as well as the Preliminary Examination of Bids. Post-qualification of the **lowest calculated bid** shall be conducted.

All particulars relative to Eligibility Statement and Screening, Bid Security, Performance Security, Pre-Bidding Conference, Evaluation of Bids, Post-Qualification and Award of Contract shall be governed by the pertinent provisions of R.A. 9184 and its Implementing Rules and Regulation (Revised).

The schedule of activities is as follows:

Activities	Schedule
1. Advertisement	May 18, 2023 – May 25, 2023
2. Issuance of Bid documents	May 18, 2023 – June 07, 2023
3. Pre-Bid Conference	May 24, 2023, 01:00 PM, Wednesday, BAC Office
4. Submission & Opening of Bids	June 07, 2023, 01:00 PM, Wednesday, BAC Office.
5. Bid Evaluation/Post Qualification	<u>Prescribed period of Action</u> <u>base on R.A. 9184</u>
6. Issuance of Notice of Award	
7. Contract preparation/Signing/Approval of Contract	
8. Issuance of Notice to Proceed	

The bid documents will be available at the BAC Secretariat starting May 18, 2023, from 8:00 am to 5:00 pm upon payment of non-refundable fee of P5,000.00. **Interested bidders are advised to include name of company in the document request list of PhilGeps posting as needed for the posting of award notice in the PHILGEPS.**

Bidders shall submit their duly accomplished and tagged (1) Eligibility Requirements & Technical Proposal (2) Financial Proposal in **3 sets - hardcopy** (1 original & 2 duplicate) and **1 set of soft/scanned copy-saved in flash disk** to the BAC Secretariat, EARIST, Nagtahan, Sampaloc, Manila. **Deadline of submission of bids shall be on June 07, 2023 at 01:00 PM.** Opening of bids will be at the BAC Office, 2nd Flr. Old Special Science Building. **Late Bids shall not be accepted.**

All bids must be accompanied by a Bid Security in the form of Cash, Certified Check, Cashier’s Check, and Manager’s Check, Bank Draft/Guarantee and Irrevocable Letter of Credit in the amount of Two Percent (2%), Surety Bond in the amount of Five Percent (5%) of the Approved Budget or Bid Securing Declaration (BSD).

EARIST reserves the right to reject any or all bids without offering any reasons, waive any formality or defects and to make an award to the proposal most advantageous to EARIST. EARIST neither assumes any obligation for whatsoever losses that the bidders may incur in the preparation of their bids nor guarantees that an award will be made.

Approved:


Dr. GRANT B. CORNELL
BAC CHAIRMAN

Further inquiries please call the BAC CHAIRMAN at Tel. No.82439467 loc. 104



Bid Notice Abstract

Invitation to Bid (ITB)





Reference Number	9764859
Procuring Entity	EULOGIO "AMANG" RODRIGUEZ INSTITUTE OF SCIENCE AND TECH.
Title	SUPPLY AND DELIVERY OF BRANDED MULTI-FUNCTIONAL COPIER MID-RANGE COLORED & BASE MODEL - BLACK AND WHITE
Area of Delivery	Metro Manila

Solicitation Number:	ITB-2023-BID-015	Status	Pending
Trade Agreement:	Implementing Rules and Regulations Public Bidding	Associated Components	1
Procurement Mode:	Goods Office Equipment	Bid Supplements	0
Classification:	PHP 1,114,400.00	Document Request List	0
Category:	45 Day/s	Date Published	18/05/2023
Approved Budget for the Contract:		Last Updated / Time	17/05/2023 18:19 PM
Delivery Period:	Bernadette P. Catalan	Closing Date / Time	25/05/2023 13:00 PM
Client Agency:	AO IV Nagtahan, Sampaloc Manila Metro Manila		
Contact Person:	Philippines 1008 63-8-2439467 Ext.129 bpcatalan@earist.ph.education		

Description
PLEASE SEE ATTACHED INVITATION TO BID (ITB) FOR THE TECHNICAL SPECIFICATIONS.
Pre-bid Conference
<div>DateTimeVenue</div> <div>24/05/20231:00:00 PMBAC Office, 2nd Floor Old Special Science Bldg.</div>
Other Information
FOR FURTHER INFORMATION PLEASE CONTACT BAC CHAIR TEL. NO. 8243-9467 LOC. 104

Created by Bernadette P. Catalan
Date Created 17/05/2023

PLEASE SEE ATTACHED LIST OF END-USER'S AND TECHNICAL SPECIFICATIONS.

Colleges/Offices	ICT Equipment	Quantity	Unit Cost	Total Cost	End User/s	Signature
Office of the President	Branded Multi - Functional Copier (Mid-Range Colored)	1	Php 319,200.00	Php 319,200.00	Dr. ROGELIO T. MAMARADLO	
Research Services	Branded Multi - Functional Copier (Mid-Range Colored)	1	Php 319,200.00	Php 319,200.00	Dr. JESUS S. PAGUIGAN	
Medical and Dental Services	Branded Multi - Functional Copier (Mid-Range Colored)	1	Php 319,200.00	Php 319,200.00	Dr. PEGGY M. OCHOA	
Office of the Vice President for Academic Affairs (Curriculum Development)	Branded Multi - Functional Copier (Base Model – Black and White)	1	Php 156,800.00	Php 156,800.00	Dr. ERIC C. MENDOZA	
Grand Total				Php1,114,400.00		

BRANDED MULTI-FUNCTIONAL COPIER (BASED MODEL BLACK & WHITE) (FOR SMALL SIZE OFFICE DOCUMENT PRODUCTION)

Price	Php 156,800.00
Engine Speed	31 Pages/min (Black and White)
Network printer and scanner	Automatic Document Feeder (RSPF) Convenient full colour scanning
Dimension	(W x D x H): 599 x 623 x 813 mm
Scan Speed	37 Originals per minute
Multiple Scan Destinations	Max Size: A3 / 11"x17" Warm up Time: 25 seconds
Control Panel Display	4-inch 5-line LCD
Paper Capacity	Standard 1,100 sheets 500 sheets tray-1 500 sheets tray-2 100-sheet multi bypass tray
Zoom Range	25% to 400% 2-in-1 / 4-in-1 copying ID Card copy
Support OS	Windows Server 2008, Windows Server 2008 R2, Windows Server 2012, Windows Server 2012 R2, Windows Vista, Windows 7, Windows 8.1, Windows 10
Warranty	(1) year or 240,000 copies, print and scan w/c ever comes first from date of installation.
Consumables (Yield and Cost)	
Toner Cartridge	Toner for Black min.23,000 copies, cost not more than Php 7250.00
Developer	For Black min.75,000 copies, cost not more than Php 2,000/pc.
Drum Cartridge	For Black min.75,000 copies, cost not more than Php 2,500/pc.

BRANDED MULTI-FUNCTIONAL COPIER (MID-RANGE COLORED) (FOR STANDARD QUALITY DOCUMENT MASS PRODUCTION)

Price	Php 319,200.00
Engine Speed	25 Pages/min
Network	Printing and Scanning
LCD Touchscreen	7.0 inch colour LCD touchscreen
Scan Speed	52 Originals per minute
Continuous Copy	Max. 9,999 copies 100 sheets Reversing single pass Feeder Max. Size SRA 3 (12" x 18")
Paper Size	ax Size A3W, (12"x18"), Min. A6
Paper Capacity	Standard 350 sheets 250 sheets tray-1 100-sheet multi bypass tray
Warm up Time	Warm up Time: 17 seconds Duplex module for back to back copies & prints
Resolution	Scan: 600 x 600 dpi, 400 x 600 dpi ;
Print	600 x 600 dpi,96000 (equivalent) x 600 dpi
Memory	5GB (copy / print shared) SSD: 128 GB (Standard)
Networking	Intel® I219V (1GbE) Multi Crop & Image Crop Function Confidential printing User authentication up to 1000 users Scan File Format: TIFF; PDF; PDF/A; Encrypted PDF; JPEG; Ready for direct integration to Data management system
Support OS	Windows Server 2008, Windows Server 2008 R2, Windows Server 2012, Windows Server 2012 R2, Windows Vista, Windows 7, Windows 8.1, Windows 10
Warranty	(1) year or 240,000 copies, print and scan w/c ever comes first from date of installation.
Consumables (Yield and Cost)	
Toner Cartridge	Toner for Black min.20,000 copies, cost not more than P5,500.00
	Toner for Color (Cyan/Magenta/yellow) min.15,000 copies cost not more than Php 9,800 each cartridge
Developer	For Black min.120,000 copies, cost not more than Php 4,000/pc.
	For Color min.120,000 copies, cost not more than Php 14,000pc.