

ANNUAL PROCUREMENT PROGRAM 2023

NEP 2023

Code (PAP)	Procurement Program/Project	PMO/End-user	Mode of Proc.	Schedule / Milestone for Each Procurement Activity												Source of Funds	Estimated Budget			Remarks (brief description of Program / Project)
				Pre-Proc. Conference	Ads/Post of ITB	Pre-Bid Conf.	Eligibility Check	Sub./Open of Bids	Bid Evaluation	Post Qualification	Notice of Award	Contract Signing/Purchase Order/ APR	Notice to Proceed	Delivery/ Completion	Acceptance/ Turn-over		Total	MOOE	CO	
	Procurement of Semi Expendable Office Equipment	Offices and Colleges	Negotiated Procurement (Agency to Agency, Small Value Procurement Sec. 53.9 and shopping Sec. 52.1.b)	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	GAA-101	182,100.00	182,100.00		Procurement of various semi-expendable office equipment not regularly purchases (e.g. new acquisition or replacement of unserviceable items)
	Procurement of Semi Expendable Communication Equipment	Offices and Colleges	Negotiated Procurement (Agency to Agency, Small Value Procurement Sec. 53.9 and shopping Sec. 52.1.b)	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	GAA-101	18,000.00	18,000.00		Procurement of various semi-expendable Communication Equipment not regularly purchases (e.g. new acquisition or replacement of unserviceable items)
	Procurement of Semi Expendable Furniture/Fixtures	Offices and Colleges	Negotiated Procurement (Agency to Agency, Small Value Procurement Sec. 53.9 and shopping Sec. 52.1.b)	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	GAA-101	82,305.00	82,305.00		Procurement of various semi-expendable Furniture/Fixtures not regularly purchases (e.g. new acquisition or replacement of unserviceable items)
	Postage and Courier Services (Documentary and Mailing Stamps)	Offices and Colleges	Negotiated Procurement (Agency to Agency Sec. 53.5)	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	GAA-101	68,450.00	68,450.00		Postage and Courier Expenses for Official Documents
	Procurement of Supplies for Petroleum, Oil and Lubricants	ADMIN - MOTORPOOL	Billing Statement per consumption basis	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	GAA-101	272,000.00	272,000.00		Procurement of Petroleum, Oil and Lubricants
	Electricity and Power Supply/Utility	Offices and Colleges	Billing Statement per consumption basis	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	GAA-101	20,587,000.00	20,587,000.00		Per billing statement
	Communication Services (Mobile, Landline and Internet)	Offices and Colleges	Direct Contracting Sec. 51	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	GAA-101	1,108,000.00	1,108,000.00		Provision of cellular phones for the selected officials, telephone requirement, subscription of internet services

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	Repairs and Maintenance	Offices and Colleges	Direct Contracting Sec. 51	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	GAA-101	155,000.00	155,000.00		As the need arises but must be included in the approved Financial plan unless emergency purchase
	Advertising	Offices and Colleges	Negotiated Procurement (Agency to Agency, Small Value Procurement Sec. 53.9 Direct Contracting Sec. 51	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	GAA-101	91,000.00	91,000.00		As the need arises but must be included in the approved Financial plan unless emergency procurement
	Printing and Publication	Offices and Colleges	Negotiated Procurement (Agency to Agency, Small Value Procurement Sec. 53.9 Direct Contracting Sec. 51	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	GAA-101	77,000.00	77,000.00		Printing of Student Handbook, different Institute Manuals, flyers during enrollment etc.
	Transportation and Delivery	Offices and Colleges	Negotiated Procurement (Agency to Agency, Small Value Procurement Sec. 53.9 Direct Contracting Sec. 51	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	GAA-101	50,000.00	50,000.00		Will cover expenses relative to transportatio and delivery
	Subscription	Offices and Colleges	Negotiated Procurement (Agency to Agency, Small Value Procurement Sec. 53.9 Direct Contracting Sec. 51	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	GAA-101	104,000.00	104,000.00		News papers, magazines etc.
	Conduct of Activities for Sports and Culture Development (RA 11518)	HIGHER EDUCATION-VPAA	Negotiated Procurement (Small Value Procurement Sec. 53.9)	n/a	n/a	n/a	n/a	n/a	n/a	all year round					GAA-For Later Release	500,000.00	500,000.00			
	ICT Connection and Other Equipment	MIS	Negotiated Procurement (Small Value Procurement Sec. 53.9)	n/a	n/a	n/a	n/a	n/a	n/a	all year round					GAA-For Later Release	500,000.00	500,000.00			
	Infrastructure and Smart Campus Development, Operationalization of Face to Face Classes Upgrading/Procurement of Equipment	HIGHER EDUCATION-VPAA	PUBLIC BIDDING/SVP	2nd Quarter 2023												GAA-For Later Release	27,500,000.00	10,000,000.00	17,500,000.00	
	Capacity Development on Futures Thinking and Strategic Foresight-	HIGHER EDUCATION-VPAA	PUBLIC BIDDING/SVP	2nd Quarter 2023												GAA-For Later Release	2,000,000.00	2,000,000.00		

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	Repairs and Maintenance	Offices and Colleges	Direct Contracting Sec. 51	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	GAA-101	155,000.00	155,000.00		As the need arises but must be included in the approved Financial plan unless emergency purchase
	Advertising	Offices and Colleges	Negotiated Procurement (Agency to Agency, Small Value Procurement Sec. 53.9 Direct Contracting Sec. 51	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	GAA-101	91,000.00	91,000.00		As the need arises but must be included in the approved Financial plan unless emergency procurement
	Printing and Publication	Offices and Colleges	Negotiated Procurement (Agency to Agency, Small Value Procurement Sec. 53.9 Direct Contracting Sec. 51	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	GAA-101	77,000.00	77,000.00		Printing of Student Handbook, different Institute Manuals, flyers during enrollment etc.
	Transportation and Delivery	Offices and Colleges	Negotiated Procurement (Agency to Agency, Small Value Procurement Sec. 53.9 Direct Contracting Sec. 51	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	GAA-101	50,000.00	50,000.00		Will cover expenses relative to transportatio and delivery
	Subscription	Offices and Colleges	Negotiated Procurement (Agency to Agency, Small Value Procurement Sec. 53.9 Direct Contracting Sec. 51	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	GAA-101	104,000.00	104,000.00		News papers, magazines etc.
	Conduct of Activities for Sports and Culture Development (RA 11518)	HIGHER EDUCATION-VPAA	Negotiated Procurement (Small Value Procurement Sec. 53.9)	n/a	n/a	n/a	n/a	n/a	n/a	all year round						GAA-For Later Release	500,000.00	500,000.00		
	ICT Connection and Other Equipment	HIGHER EDUCATION-VPAA	Negotiated Procurement (Small Value Procurement Sec. 53.9)	n/a	n/a	n/a	n/a	n/a	n/a	all year round						GAA-For Later Release	500,000.00	500,000.00		
	Infrastructure and Smart Campus Development, Operationalization of Face to Face Classes Upgrading/Procurement of Equipment	HIGHER EDUCATION-VPAA	PUBLIC BIDDING/SVP	2nd Quarter 2023						3rd Quarter 2023						GAA-For Later Release	27,500,000.00	10,000,000.00	17,500,000.00	
	Capacity Development on Futures Thinking and Strategic Foresight-	HIGHER EDUCATION-VPAA	Shopping/SVP	2nd Quarter 2023						3rd Quarter 2023						GAA-For Later Release	2,000,000.00	2,000,000.00		

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	Higher Education Research and Innovation Project	HIGHER EDUCATION-RESEARCH	PUBLIC BIDDING/SVP	2nd Quarter 2023						3rd Quarter 2023						GAA-For Later Release	3,000,000.00	3,000,000.00		
	Capacity Development on Futures Thinking and Strategic Foresight-	HIGHER EDUCATION-VPAA	PUBLIC BIDDING/SVP	2nd Quarter 2023						3rd Quarter 2023						GAA	2,000,000.00	2,000,000.00		
	Foundation Anniversary Program - Packed Meals, Anniversary shirts and Sportsfest Uniforms and Supplies	ADMINISTRATIVE SERVICES	SVP	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	GAA	455,600.00	455,600.00		
FINAL TOTAL																	90,588,079.00	48,088,079.00	42,500,000.00	
GRAND TOTAL																	90,588,079.00			


BERNADETTE P. CATALAN
CHIEF, PROCUREMENT SERVICE


DR. YOLANDA A. LARA
DIRECTOR, FMS


DR. GRANT CORNELL
BAC CHAIRMAN


DR. ROGELIO T. MAMARADLO
PRESIDENT