



Republic of the Philippines  
Eulogio "Amarg" Rodriguez Institute of Science and Technology  
Nagtahan, Sampaloc, Manila

ANNUAL PROCUREMENT PROGRAM 2023  
NON COMMON SUPPLIES AND EQUIPMENT (NON-CSE)

Code (PAP)	Procurement Program/Project	QTY	UNIT COST	PMO/End-user	Mode of Proc.	Schedule / Milestone for Each Procurement Activity										Source of Funds	Estimated Budget			Remarks (brief description of Program /			
						Pre-Proc. Conference	Ady/Post of ITB	Pre-Bid Conf.	Eligibility Check	Sub./Open of Bids	Post Qualific	Notice of Aw	Contract Signing / PO	Notice to Proceed	Delivery/ Completion		Acceptance/ Turn-over	Total	MODE		CO		
	COMMON SUPPLIES AND EQUIPMENT			Offices and Colleges	Agency to Agency (PS-DBM)	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	GAA-CSE	4,703,288.74			Purchase quarterly	
	NON COMMON SUPPLIES AND EQUIPMENT																						
	Epson L360 Ink Cart. Black 664	8	275.00	ADMIN - Office of the President	Shopping/SVP	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	n/a	all year round	n/a	CAA NON-CSE	2,200.00		
	Epson L360 Ink Cart. Magenta 664	8	275.00	ADMIN - Office of the President	Shopping/SVP	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	n/a	all year round	n/a	CAA NON-CSE	2,200.00		
	Epson L360 Ink Cart. Yellow 664	8	275.00	ADMIN - Office of the President	Shopping/SVP	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	n/a	all year round	n/a	CAA NON-CSE	2,200.00		
	Epson L360 Ink Cart. Cyan 664	8	275.00	ADMIN - Office of the President	Shopping/SVP	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	n/a	all year round	n/a	CAA NON-CSE	2,200.00		
	Toner Cartridge HP CF79A (for	4	3,500.00	ADMIN - Office of the President	Shopping/SVP	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	n/a	all year round	n/a	CAA NON-CSE	14,000.00		
	Toner Cartridge for Sharp MX-M354N	2	8,500.00	ADMIN - Office of the President	Direct Contracting	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	n/a	all year round	n/a	CAA NON-CSE	17,000.00		
	Toner Cartridge for Kyocera Taskalfa TK 4109	2	7,400.00	ADMIN - Office of the President	Direct Contracting	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	n/a	all year round	n/a	CAA NON-CSE	14,800.00		
	HP LaserJet Pro M12A	2	12,000.00	ADMIN - Office of the President	Shopping/SVP	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	n/a	all year round	n/a	CAA NON-CSE	24,000.00		
	Toner Cartridge, Kyocera Ecosys M2540DN/C (KYOCERA TK-1175) Photocopier Machine	2	7,055.00	ADMIN - Office of the BOT Secretary	Direct Contracting	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	n/a	all year round	n/a	CAA NON-CSE	14,110.00		
	Memory Card (RAM Laptop size) for Digital Kiosk-DDR3 16gb 1.35v 18X16 PC3L-128005	2	10,000.00	OP-INFOPAS	Shopping/SVP	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	n/a	all year round	n/a	CAA NON-CSE	20,000.00		
	FUJI XEROX Drum Cartridge CT 351075	2	8,000.00	OP-INFOPAS	Shopping/SVP	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	n/a	all year round	n/a	CAA NON-CSE	16,000.00		
	Toner Cartridge Docu Centre S2011/S2320/S2520	3	3,000.00	OP-INFOPAS	Shopping/SVP	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	n/a	all year round	n/a	CAA NON-CSE	9,000.00		
	Ink Cartridge, HP 955, Cyan Original	6	3,931.20	OP-IAS	Shopping/SVP	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	n/a	all year round	n/a	CAA NON-CSE	23,587.20		

**ANNUAL PROCUREMENT PROGRAM 2023  
NON COMMON SUPPLIES AND EQUIPMENT (NON-CSE)**

Code (PAP)	Procurement Program/Project	QTY	UNIT COST	PMO/End-user	Mode of Proc.	Schedule / Milestone for Each Procurement Activity										Source of Funds	Estimated Budget			Remarks (brief description of Program /	
						Pre-Proc. Conference	Ads/Post of ITB	Pre-Bid Conf.	Eligibility Check	Sub./Open of Bids	Post Qualification	Notice of Award	Contract Signing / PO	Notice to Proceed	Delivery/ Completion		Acceptance/ Turn-over	Total	MOOE		CO
	Ink Cartridge, HP 955, Magenta Original	8	3,931.20	OP-IAS	Shopping/SVP	n/a	all year round	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	GAA NON-CSE	31,449.60			
	Msa V-guard Vented Construction Hard Hat Safety Helmet Ratchet Suspension with Chinstrap Skull Guard-WHITE	3	850.00	OP-PLANNING	SVP	n/a	all year round	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	GAA NON-CSE	2,550.00			
	Original Micro Fiber Material Mechanic Gloves XL HCMG01-XL	4	306.00	OP-PLANNING	SVP	n/a	all year round	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	GAA NON-CSE	1,224.00			
	Multipurpose Paper, A3 -540 sheets per ream	5	280.00	OP-PLANNING	Shopping/SVP	n/a	all year round	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	GAA NON-CSE	1,400.00			
	Sublimation Paper Roll 100Gsm 36 inches by 100Mtrs	1	1,550.00	OP-PLANNING	Shopping/SVP	n/a	all year round	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	GAA NON-CSE	1,550.00			
	Matte Inkjet Paper, A4 - 145 GSM, 100 sheets	1	710.00	OP-PLANNING	Shopping/SVP	n/a	all year round	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	GAA NON-CSE	710.00			
	Double-sided Matte Paper/Cardstock Paper 220/250gsm 50 Sheets, A4	1	120.00	OP-PLANNING	Shopping/SVP	n/a	all year round	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	GAA NON-CSE	120.00			
	EPSON Ink Cartridges - Cyan T40B2, 50ml	4	3,200.00	OP-PLANNING	Shopping/SVP	n/a	all year round	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	GAA NON-CSE	12,800.00			
	EPSON Ink Cartridges - Magenta T40B3, 50ml	4	3,200.00	OP-PLANNING	Shopping/SVP	n/a	all year round	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	GAA NON-CSE	12,800.00			
	EPSON Ink Cartridges - Yellow T40B4, 50ml	4	3,200.00	OP-PLANNING	Shopping/SVP	n/a	all year round	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	GAA NON-CSE	3,200.00			
	EPSON Ink Cartridges - Black T40B1, 50ml	3	3,900.00	OP-PLANNING	Shopping/SVP	n/a	all year round	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	GAA NON-CSE	3,900.00			
	Sharp Toner Copier MX-237FT (AR-6023)	2	7,000.00	ADMIN - HRMS	Direct Contracting	n/a	all year round	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	GAA NON-CSE	14,000.00			
	Toner Cart Samsung MLT-D203E	2	8,304.40	ADMIN-HRMS	Shopping-SVP	n/a	all year round	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	GAA NON-CSE	16,608.80			
	EPSON-T6641	4	300.00	ADMIN - HRMS	Shopping-SVP	n/a	all year round	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	GAA NON-CSE	1,200.00			
	EPSON-T6642	4	300.00	ADMIN-HRMS	Shopping-SVP	n/a	all year round	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	GAA NON-CSE	1,200.00			
	EPSON-T6643	4	300.00	ADMIN-HRMS	Shopping-SVP	n/a	all year round	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	GAA NON-CSE	1,200.00			
	EPSON-T6644	4	300.00	ADMIN-HRMS	Shopping-SVP	n/a	all year round	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	GAA NON-CSE	1,200.00			
	HP Office Jet Pro 8730 Ink Cart 955XL	2	2,000.00	ADMIN-HRMS	Shopping-SVP	n/a	all year round	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	GAA NON-CSE	4,000.00			
	HP Office Jet Pro 8730 Ink Cart 955XL	2	1,400.00	ADMIN-HRMS	Shopping-SVP	n/a	all year round	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	GAA NON-CSE	2,800.00			
	HP Office Jet Pro 8730 Ink Cart 955XL	2	1,400.00	ADMIN-HRMS	Shopping-SVP	n/a	all year round	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	GAA NON-CSE	2,800.00			
	HP Office Jet Pro 8730 Ink Cart 955XL	2	1,400.00	ADMIN-HRMS	Shopping-SVP	n/a	all year round	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	GAA NON-CSE	2,800.00			

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						Pre-Proc. Conference	Ads/Post of ITB	Pre-Bid Conf.	Eligibility Check	Sub./Open of Bids	Post of Qualific	Notice of Aw	Contract Signing / PO	Notice to Proceed	Delivery/ Completion		Acceptance/ Turn-over	Total	MOOE		CO	
	Toner Kyocera Digital Copier, Taskalfa-3225,TK-7120	2	10,000.00	ADMIN - PS	Direct Contracting	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	GAA NON-CSE	20,000.00			
	HP Toner LaserJet P2035 Original Black CE505AC	2	5,100.00	ADMIN - PS	Shopping-SVP	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	GAA NON-CSE	10,200.00			
	Canon CL-746 fine cartridge black and colored	8	1,500.00	ADMIN - PS	Shopping-SVP	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	GAA NON-CSE	12,000.00			
	INK FOR EPSON L 3110(Magenta, Yellow, Cyan, black)	1	5,000.00	ADMIN - Records	Shopping/SVP	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	GAA NON-CSE	5,000.00			
	Toner for Sharp MXB 200	3	7,500.00	ADMIN - Records	Direct Contracting	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	GAA NON-CSE	15,000.00			
	INK FOR SAMSUNG M3260ND	1	2,500.00	ADMIN - Records	Shopping/SVP	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	GAA NON-CSE	2,500.00			
	USB Flash Drive 3.0 16GB	4	500.00	ADMIN - Records	Shopping/SVP	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	GAA NON-CSE	2,000.00			
	A4 TECH Keyboard USB Type	1	550.00	ADMIN - Records	Shopping/SVP	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	GAA NON-CSE	550.00			
	Logbook 50 pages	4	150.00	ADMIN - Records	Shopping/SVP	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	GAA NON-CSE	600.00			
	Logbook 100 pages	6	200.00	ADMIN - Records	Shopping/SVP	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	GAA NON-CSE	1,200.00			
	TAPE, Double Adhesive, width: 24mm	100	40.00	ADMIN - PMS	Shopping/SVP	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	GAA NON-CSE	4,000.00			
	STICKER PAPER, White, Matte, A4 size, waterproof	60	120.00	ADMIN - PMS	Shopping/SVP	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	GAA NON-CSE	7,200.00			
	STICKER PAPER, Neon Orange, Matte, A4 size, waterproof	60	120.00	ADMIN - PMS	Shopping/SVP	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	GAA NON-CSE	7,200.00			
	STICKER PAPER, Neon Green, Matte, A4 size, waterproof	60	120.00	ADMIN - PMS	Shopping/SVP	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	GAA NON-CSE	7,200.00			
	STICKER PAPER, Neon Yellow, Matte, A4 size, waterproof	60	120.00	ADMIN - PMS	Shopping/SVP	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	GAA NON-CSE	7,200.00			
	Brother Toner, HL5100DN	1	6,000.00	ADMIN - Cashier	Shopping/SVP	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	GAA NON-CSE	6,000.00			
	Toner for Xerox, Sharp RSE	2	6,500.00	ADMIN - Cashier	Direct Contracting	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	GAA NON-CSE	13,000.00			
	MDS Check	1	10,000.00	ADMIN - Cashier	Agency to Agency (IAP)	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	GAA NON-CSE	10,000.00			
	Cashbook for Accountable Officer	1	10,000.00	ADMIN - Cashier	Agency to Agency (IAP)	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	GAA NON-CSE	10,000.00			



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Code (PAP)	Procurement Program/Project	QTY	UNIT COST	PMO/End-user	Mode of Proc.	Schedule / Milestone for Each Procurement Activity										Estimated Budget			Remarks (brief description of Program /			
						Pre-Proc Conference	Ads/Post of ITB	Pre-Bid Conf.	Eligibility Check	Sub./Open of Bids	Post of Qualific	Notice of Award	Contract Signing / PO	Notice to Proceed	Delivery/ Completion	Acceptance/ Turn-over	Source of Funds	Total		MOOE	CO	
	Official Receipts	LOT	230,000	ADMIN - Cashier	Agency to Agency	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	GAA NON-CSE	230,000.00			
	Ink Epson Printer, black	50	350.00	ADMIN - Cashier	Shopping/SVP	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	GAA NON-CSE	17,500.00			
	Ink Epson Printer, cyan	25	350.00	ADMIN - Cashier	Shopping/SVP	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	GAA NON-CSE	8,750.00			
	Ink Epson Printer, yellow	25	350.00	ADMIN - Cashier	Shopping/SVP	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	GAA NON-CSE	8,750.00			
	Ink Epson Printer, magenta	25	350.00	ADMIN - Cashier	Shopping/SVP	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	GAA NON-CSE	8,750.00			
	BOND PAPER, Short, 8.5 x 11, 80 gsm	20	200	ADMIN - COA	Shopping - SVP	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	GAA NON-CSE	4,000.00			
	Toner Cartridge, HP CF217A	2	3800	ADMIN - COA	Shopping - SVP	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	GAA NON-CSE	7,600.00			
	Toner Cartridge, HP CF219A	2	5400	ADMIN - COA	Shopping - SVP	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	GAA NON-CSE	10,800.00			
	Toner Cartridge, HP CE285AC	2	3400	ADMIN - COA	Shopping - SVP	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	GAA NON-CSE	6,800.00			
	TCC-17A HP Laser Jet	5	3500	ADMIN - COA	Shopping - SVP	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	GAA NON-CSE	17,500.00			
	TCC-19A HP Laser Jet	5	4000	ADMIN - COA	Shopping - SVP	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	GAA NON-CSE	20,000.00			
	L300, Battery 3SM	1	12,000.00	ADMIN - MOTORPOOL	SVP	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	GAA NON-CSE	12,000.00			
	XPANDER, Battery	1	8,000.00	ADMIN - MOTORPOOL	SVP	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	GAA NON-CSE	8,000.00			
	INNOVA, Battery	1	8,000.00	ADMIN - MOTORPOOL	SVP	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	GAA NON-CSE	8,000.00			
	Fuel, Oil and Lubricants	lot	272,000.00	ADMIN - MOTORPOOL	SVP	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	GAA NON-CSE	272,000.00			
	TONER CARTRIDGE, FUJI XEROX - DocuCentre S2011 / S2320 / S2520 / S2720	3	3,000.00	ADMIN SERVICES	Shopping - SVP	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	GAA NON-CSE	9,000.00			
	HP, Printer Laserjet 1020	2	2,600.00	ADMIN SERVICES	Shopping - SVP	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	GAA NON-CSE	5,200.00			
	HP, Printer Laserjet 02612 AC	2	4,000.00	ADMIN SERVICES	Shopping - SVP	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	GAA NON-CSE	8,000.00			
	Sharp MX-3051 Toner Black	6	6,970.00	ADMIN - FMS	Direct Contracting	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	GAA NON-CSE	41,820.00			
	Sharp MX-3051 Toner Cyan	3	13,705.00	ADMIN - FMS	Direct Contracting	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	GAA NON-CSE	41,115.00			

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	Sharp MX-3051 Toner Magenta	3	13,705.00	ADMIN - FMS	Direct Contracting	n/a	all year round	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	CAA NON-CSE	41,115.00			
	Sharp MX-3051 Toner Yellow	3	13,705.00	ADMIN - FMS	Direct Contracting	n/a	all year round	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	CAA NON-CSE	41,115.00			
	Toner Collection Container for Sharp MX-3051 Copier	4	2,210.00	ADMIN - FMS	Direct Contracting	n/a	all year round	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	CAA NON-CSE	8,840.00			
	Kyocera ECOSYS Toner TK-5275K (OZ4H18) - BLACK			INSTRUCTION -GS	Direct Contracting	n/a	all year round	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	CAA NON-CSE	54,094.46			
	Kyocera ECOSYS Toner TK-5275M (OZ4F030) - MAGENTA			INSTRUCTION -GS	Direct Contracting	n/a	all year round	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	CAA NON-CSE	17,022.60			
	Kyocera ECOSYS Toner TK-5275C (OY4F375) - CYAN			INSTRUCTION -GS	Direct Contracting	n/a	all year round	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	CAA NON-CSE	17,022.60			
	Kyocera ECOSYS Toner TK-5275Y (OZ4G065) - YELLOW			INSTRUCTION -GS	Direct Contracting	n/a	all year round	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	CAA NON-CSE	17,022.60			
	KYOCERA TASKALFA 1800 TONER TK-4110			INSTRUCTION -GS	Direct Contracting	n/a	all year round	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	CAA NON-CSE	7,827.20			
	EPSON L360 INK BK 664			INSTRUCTION -GS	Shopping/SVP	n/a	all year round	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	CAA NON-CSE	3,183.60			
	EPSON L360 INK Y 664			INSTRUCTION -GS	Shopping/SVP	n/a	all year round	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	CAA NON-CSE	1,675.20			
	EPSON L360 INK C 664			INSTRUCTION -GS	Shopping/SVP	n/a	all year round	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	CAA NON-CSE	1,675.20			
	EPSON L360 INK M 667			INSTRUCTION -GS	Shopping/SVP	n/a	all year round	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	CAA NON-CSE	1,675.20			
	CANON G4010 INK BK-GI-790			INSTRUCTION -GS	Shopping/SVP	n/a	all year round	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	CAA NON-CSE	6,750.00			
	CANON G4010 INK C-GI-790			INSTRUCTION -GS	Shopping/SVP	n/a	all year round	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	CAA NON-CSE	4,968.00			
	CANON G4010 INK Y-GI-790			INSTRUCTION -GS	Shopping/SVP	n/a	all year round	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	CAA NON-CSE	4,968.00			
	CANON G4010 INK M-GI-790			INSTRUCTION -GS	Shopping/SVP	n/a	all year round	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	CAA NON-CSE	4,968.00			
	REAM CUTTER HEAVY DUTY 430mm Cutting Length for paper			INSTRUCTION -GS	SVP	n/a	all year round	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	CAA NON-CSE	7,800.00			
	STARPOINT LAMINATOR LA-4Q Laminator, Hot and Cold laminating machine, Laminate			INSTRUCTION -GS	SVP	n/a	all year round	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	CAA NON-CSE	4,200.00			

ANNUAL PROCUREMENT PROGRAM 2013  
NON COMMON SUPPLIES AND EQUIPMENT (NON-CSE)

Code (PAP)	Procurement Program/Project	QTY	UNIT COST	PMO/End-user	Mode of Proc.	Schedule / Milestone for Each Procurement Activity										Estimated Budget			Remarks (brief description of Program /		
						Pre-Proc. Conference	Advs/Post of ITB	Pre-Bid Conf.	Eligibility Check	Sub./Open of Bids	Post Qualific	Notice of Aw	Contract Signing / PO	Notice to Proceed	Delivery/ Completion	Acceptance/ Turnover	Source of Funds	Total		MOOE	CO
	SHARP MX-C300F (Black)	5	2,500.00	HIGHER EDUCATION - VPAA	Direct Contracting	n/a	all year round	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	GAA NON-CSE	12,500.00			
	SHARP MX-C300F (Cyan)	5	6,000.00	HIGHER EDUCATION - VPAA	Direct Contracting	n/a	all year round	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	GAA NON-CSE	30,000.00			
	SHARP MX-C300F (Magenta)	5	6,000.00	HIGHER EDUCATION - VPAA	Direct Contracting	n/a	all year round	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	GAA NON-CSE	30,000.00			
	SHARP MX-C300F (Yellow)	5	6,000.00	HIGHER EDUCATION - VPAA	Direct Contracting	n/a	all year round	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	GAA NON-CSE	30,000.00			
	Ink cart, EPSON L360 (Black)	10	500.00	HIGHER EDUCATION - VPAA	Shopping/SVP	n/a	all year round	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	GAA NON-CSE	5,000.00			
	Ink cart, EPSON L360 (Cyan)	10	700.00	HIGHER EDUCATION - VPAA	Shopping/SVP	n/a	all year round	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	GAA NON-CSE	7,000.00			
	Ink cart, EPSON L360 (Magenta)	10	700.00	HIGHER EDUCATION - VPAA	Shopping/SVP	n/a	all year round	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	GAA NON-CSE	7,000.00			
	Ink cart, EPSON L360 (Yellow)	10	700.00	HIGHER EDUCATION - VPAA	Shopping/SVP	n/a	all year round	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	GAA NON-CSE	7,000.00			
	Toner, for Brother LaserJet Printer	1	8,000.00	HIGHER EDUCATION - VPAA	Shopping/SVP	n/a	all year round	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	GAA NON-CSE	8,000.00			
	Toner, HP LaserJet Pro M12A	2	12,000.00	HIGHER EDUCATION - VPAA	Shopping/SVP	n/a	all year round	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	GAA NON-CSE	24,000.00			
	2 way Window intercom	10	1,800.00	HIGHER EDUCATION - REGISTRAR	SVP	n/a	all year round	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	GAA NON-CSE	18,000.00			
	Water Dispenser (With Hot & Cold)	1	10,000.00	HIGHER EDUCATION - REGISTRAR	SVP	n/a	all year round	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	GAA NON-CSE	10,000.00			
	Documentary Stamps	1850	15.00	HIGHER EDUCATION - REGISTRAR	SVP	n/a	all year round	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	GAA NON-CSE	27,750.00			
	Mailing Stamps	1850	22.00	HIGHER EDUCATION - REGISTRAR	SVP	n/a	all year round	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	GAA NON-CSE	40,700.00			
	4 Drawer Filing Cabinet (gray) H:52/W:18.5/D:24	4	9,000.00	HIGHER EDUCATION - REGISTRAR	SVP	n/a	all year round	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	GAA NON-CSE	36,000.00			
	Toner Cart, Kyocera KM 1635	8	6,500.00	HIGHER EDUCATION - QAS	Direct Contracting	n/a	all year round	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	GAA NON-CSE	52,000.00			
	Ink Refill Bottle 65ml (EPSON)	2	1,250.00	HIGHER EDUCATION - QAS	Shopping/SVP	n/a	all year round	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	GAA NON-CSE	2,500.00			
	Mouse wireless	2	300.00	HIGHER EDUCATION - QAS	Shopping/SVP	n/a	all year round	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	GAA NON-CSE	600.00			
	Photo Paper glossy	10	200.00	HIGHER EDUCATION - QAS	Shopping/SVP	n/a	all year round	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	GAA NON-CSE	2,000.00			
	HP-P1102, laser jet print cartridge	4	3,800.00	HIGHER EDUCATION - QAS	Shopping/SVP	n/a	all year round	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	GAA NON-CSE	15,200.00			

**ANNUAL PROCUREMENT PROGRAM 2023  
NON COMMON SUPPLIES AND EQUIPMENT (NON-CSE)**

Code (PAP)	Procurement Program/Project	QTY	UNIT COST	PMO/End-user	Mode of Proc.	Schedule / Milestone for Each Procurement Activity										Source of Funds	Estimated Budget			Remarks (brief description of Program /	
						Pre-Proc Conference	Ads/Post of ITB	Pre-Bid Conf	Eligibility Check	Subj/Opn of Bids	Post of Qu	Notice of Aw	Contract Signing / PO	Notice to Proceed	Delivery/ Completion		Acceptance/ Turn-over	Total	MODE		CO
	Step Ladder, Rigid R2F038 B-Fl or equivalent	1	13,780.00	HIGHER EDUCATION - CAS	SVP	n/a	all year round	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	GAA NON-CSE	13,780.00			
	Cabinet, pigeon hole with multiple drawers, fabricated or otherwise	1	7,800.00	HIGHER EDUCATION - CAS	SVP	n/a	all year round	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	GAA NON-CSE	7,800.00			
	Office Table, ErgodynamicTM ODS 71612 or equivalent	1	17,705.00	HIGHER EDUCATION - CAS	SVP	n/a	all year round	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	GAA NON-CSE	17,705.00			
	Mobile Pedestal Filing Cabinet	2	3,510.00	HIGHER EDUCATION - CAS	SVP	n/a	all year round	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	GAA NON-CSE	7,020.00			
	Refill Ink for Whiteboard Markers, black	60	80.00	HIGHER EDUCATION - CAS	Shopping/SVP	n/a	all year round	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	GAA NON-CSE	4,800.00			
	Ink Refill, for EPSON C81 printers, Dye, 1 set (Magenta, Yellow, Cyan, Black)	4	1,300.00	HIGHER EDUCATION - CAS	Shopping/SVP	n/a	all year round	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	GAA NON-CSE	5,200.00			
	Drum Cartridge for Samsung SCX-6345N	1	6,500.00	HIGHER EDUCATION - CAS	Shopping/SVP	n/a	all year round	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	GAA NON-CSE	6,500.00			
	Laser Drum Unit for Samsung SCX-6345N Printer	1	4,750.00	HIGHER EDUCATION - CAS	Shopping/SVP	n/a	all year round	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	GAA NON-CSE	4,750.00			
	Toner for Samsung SCX-6345N Printer	2	4,755.00	HIGHER EDUCATION - CAS	Shopping/SVP	n/a	all year round	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	GAA NON-CSE	9,510.00			
	Toner, refill, for Samsung SCX-6345N copier, 1 kilogram w/ free toner chip	2	1,300.00	HIGHER EDUCATION - CAS	Shopping/SVP	n/a	all year round	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	CAA NON-CSE	2,600.00			
	Toner Chip, for Samsung SCX-6345N copier	1	520.00	HIGHER EDUCATION - CAS	Shopping/SVP	n/a	all year round	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	GAA NON-CSE	520.00			
	Drum Chip, for Samsung SCX-6345N copier	1	520.00	HIGHER EDUCATION - CAS	Shopping/SVP	n/a	all year round	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	CAA NON-CSE	520.00			
	Toner, MP332 for Canon Digital Copier IR1024	1	5,120.00	HIGHER EDUCATION - CAS	Shopping/SVP	n/a	all year round	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	CAA NON-CSE	5,120.00			
	Drum Kit, NPG32 for Canon Digital Copier IR1025	1	8,505.00	HIGHER EDUCATION - CAS	Shopping/SVP	n/a	all year round	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	CAA NON-CSE	8,505.00			
	Epson Ink L1670 Black	12	500.00	HIGHER EDUCATION - CAFA	Shopping/SVP	n/a	all year round	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	CAA NON-CSE	6,000.00			
	Epson Ink L1670 Cyan	12	300.00	HIGHER EDUCATION - CAFA	Shopping/SVP	n/a	all year round	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	CAA NON-CSE	3,600.00			
	Epson Ink L1670 Magenta	12	300.00	HIGHER EDUCATION - CAFA	Shopping/SVP	n/a	all year round	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	CAA NON-CSE	3,600.00			
	Epson Ink L1670 Yellow	12	300.00	HIGHER EDUCATION - CAFA	Shopping/SVP	n/a	all year round	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	CAA NON-CSE	3,600.00			
	Epson Ink L120 Black	12	300.00	HIGHER EDUCATION - CAFA	Shopping/SVP	n/a	all year round	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	CAA NON-CSE	3,600.00			
	Epson Ink L120 Cyan	12	300.00	HIGHER EDUCATION - CAFA	Shopping/SVP	n/a	all year round	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	CAA NON-CSE	3,600.00			
	Epson Ink L120 Magenta	12	300.00	HIGHER EDUCATION - CAFA	Shopping/SVP	n/a	all year round	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	CAA NON-CSE	3,600.00			
	Epson Ink L120 Yellow	12	300.00	HIGHER EDUCATION - CAFA	Shopping/SVP	n/a	all year round	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	CAA NON-CSE	3,600.00			



ANNUAL PROCUREMENT PROGRAM 2023  
NON COMMON SUPPLIES AND EQUIPMENT (NON-CSE)

Code (PAP)	Procurement Program/Project	QTY	UNIT COST	PMO/End-user	Mode of Proc.	Schedule / Milestone for Each Procurement Activity										Source of Funds	Estimated Budget			Remarks (brief description of Program /		
						Pre-Proc. Conference	Ads/Post of ITB	Pre-Bid Conf.	Eligibility Check	Sub./Open of Bids	Post of Quotations	Notice of Award	Contract Signing / PO	Notice to Proceed	Delivery/ Completion		Acceptance/ Turn-over	Total	MOOE		CO	
	Canon G2020 Black	12	400.00	HIGHER EDUCATION - CAFA	Shopping/SVP	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	CAA NON-CSE	4,800.00			
	Canon G2020 Cyan	12	400.00	HIGHER EDUCATION - CAFA	Shopping/SVP	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	CAA NON-CSE	4,800.00			
	Canon G2020 Magenta	12	400.00	HIGHER EDUCATION - CAFA	Shopping/SVP	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	CAA NON-CSE	4,800.00			
	Canon G2020 Yellow	12	400.00	HIGHER EDUCATION - CAFA	Shopping/SVP	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	CAA NON-CSE	4,800.00			
	Canon G1020 Black	12	500.00	HIGHER EDUCATION - CAFA	Shopping/SVP	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	CAA NON-CSE	6,000.00			
	Canon G1020 Cyan	12	500.00	HIGHER EDUCATION - CAFA	Shopping/SVP	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	CAA NON-CSE	6,000.00			
	Canon G1020 Magenta	12	500.00	HIGHER EDUCATION - CAFA	Shopping/SVP	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	CAA NON-CSE	6,000.00			
	Canon G1020 Yellow	12	500.00	HIGHER EDUCATION - CAFA	Shopping/SVP	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	CAA NON-CSE	6,000.00			
	Canon Ecotank L14150 Black	12	500.00	HIGHER EDUCATION - CAFA	Shopping/SVP	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	CAA NON-CSE	6,000.00			
	Canon Ecotank L14150 Cyan	12	300.00	HIGHER EDUCATION - CAFA	Shopping/SVP	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	CAA NON-CSE	3,600.00			
	Canon Ecotank L14150 Magenta	12	300.00	HIGHER EDUCATION - CAFA	Shopping/SVP	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	CAA NON-CSE	3,600.00			
	Canon Ecotank L14150 Yellow	12	300.00	HIGHER EDUCATION - CAFA	Shopping/SVP	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	CAA NON-CSE	3,600.00			
	12 PC Most Merte Oil Paint Set 12 ML	12	350.00	HIGHER EDUCATION - CAFA	Shopping/SVP	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	CAA NON-CSE	4,200.00			
	12 PC Most Merte Acrylic Paint Set 12 ML	12	350.00	HIGHER EDUCATION - CAFA	Shopping/SVP	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	CAA NON-CSE	4,200.00			
	Berkeley Refined Turpenline 100 ML	12	145.00	HIGHER EDUCATION - CAFA	Direct Contracting	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	CAA NON-CSE	1,740.00			
	10 pcs Bristle Brush Set Faber	12	700.00	HIGHER EDUCATION - CAFA	Shopping/SVP	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	CAA NON-CSE	8,400.00			
	Berkeley Linseed Oil 100 ML	12	300.00	HIGHER EDUCATION - CAFA	Shopping/SVP	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	CAA NON-CSE	3,600.00			
	Canvas Board with Wooden Frame 80x100cm	12	599.00	HIGHER EDUCATION - CAFA	Shopping/SVP	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	CAA NON-CSE	7,188.00			
	160 Brushliner Oil Color Penels	6	1,000.00	HIGHER EDUCATION - CAFA	Shopping/SVP	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	CAA NON-CSE	6,000.00			
	Data File Box	50	150.00	HIGHER EDUCATION - CBPA	Shopping/SVP	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	CAA NON-CSE	7,500.00			
	MARKER, Fluorescent, 3 colors per set	50	60.00	HIGHER EDUCATION - CBPA	Shopping/SVP	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	CAA NON-CSE	3,000.00			
	MARKER, Permanent, Black	50	18.00	HIGHER EDUCATION - CBPA	Shopping/SVP	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	CAA NON-CSE	900.00			



ANNUAL PROCUREMENT PROGRAM 2023  
NON COMMON SUPPLIES AND EQUIPMENT (NON-CSE)

Code (PAP)	Procurement Program/Project	QTY	UNIT COST	PMO/End-user	Mode of Proc.	Schedule / Milestone for Each Procurement Activity										Source of Funds	Estimated Budget			Remarks (brief description of Program)	
						Pre-Proc. Conference	Ads/Post of ITB	Pre-Bid Conf.	Eligibility Check	Subj/Opn of Bids	Pos t Qua lific Aw	Noti ce of Signing / PO	Noti ce to Proc eed	Deliv ery/ Comple tion	Accept ance/ Turn-over		Total	MDOE	CO		
	MARKER, Permanent, Blue	50	18.00	HIGHER EDUCATION - CBPA	Shopping/SV P	n/a	all year round	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	GAA NON-CSE	900.00			
	MARKER, Permanent, Red	50	18.00	HIGHER EDUCATION - CBPA	Shopping/SV P	n/a	all year round	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	GAA NON-CSE	900.00			
	MARKER, Whiteboard, Black	50	18.00	HIGHER EDUCATION - CBPA	Shopping/SV P	n/a	all year round	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	GAA NON-CSE	900.00			
	MARKER, Whiteboard, Blue	50	18.00	HIGHER EDUCATION - CBPA	Shopping/SV P	n/a	all year round	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	GAA NON-CSE	900.00			
	MARKER, Whiteboard, Red	50	18.00	HIGHER EDUCATION - CBPA	Shopping/SV P	n/a	all year round	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	GAA NON-CSE	900.00			
	CANON, InkBottle G2010, Magenta	25	345.00	HIGHER EDUCATION - CBPA	Shopping/SV P	n/a	all year round	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	GAA NON-CSE	8,625.00			
	CANON, InkBottle G2010, Yellow	25	345.00	HIGHER EDUCATION - CBPA	Shopping/SV P	n/a	all year round	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	GAA NON-CSE	8,625.00			
	CANON, InkBottle G2010, Cyan	25	345.00	HIGHER EDUCATION - CBPA	Shopping/SV P	n/a	all year round	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	GAA NON-CSE	8,625.00			
	CANON, InkBottle G2010, Black	25	395.00	HIGHER EDUCATION - CBPA	Shopping/SV P	n/a	all year round	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	GAA NON-CSE	9,875.00			
	BROTHER, MFC-J39300W, Black	10	2,150.00	HIGHER EDUCATION - CBPA	Shopping/SV P	n/a	all year round	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	GAA NON-CSE	21,500.00			
	BROTHER, MFC-J39300W, Magenta	10	1,295.00	HIGHER EDUCATION - CBPA	Shopping/SV P	n/a	all year round	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	GAA NON-CSE	12,950.00			
	BROTHER, MFC-J39300W, Cyan	10	1,295.00	HIGHER EDUCATION - CBPA	Shopping/SV P	n/a	all year round	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	GAA NON-CSE	12,950.00			
	BROTHER, MFC-J39300W, Yellow	10	1,295.00	HIGHER EDUCATION - CBPA	Shopping/SV P	n/a	all year round	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	GAA NON-CSE	12,950.00			
	PAPER, MULTICOPY A4, 500 sheets per	35	240.00	HIGHER EDUCATION - CBPA	Shopping/SV P	n/a	all year round	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	GAA NON-CSE	8,400.00			
	PAPER, MULTICOPY LEGAL, 500 sheets	35	280.00	HIGHER EDUCATION - CBPA	Shopping/SV P	n/a	all year round	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	GAA NON-CSE	9,800.00			
	Ink, Canon Pixma G7070 (Black)	8	700.00	HIGHER EDUCATION - CHTM	Shopping/SV P	n/a	all year round	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	GAA NON-CSE	5,600.00			
	Ink, Canon Pixma G7070 (Cyan)	8	700.00	HIGHER EDUCATION - CHTM	Shopping/SV P	n/a	all year round	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	GAA NON-CSE	5,600.00			
	Ink, Canon Pixma G7070 (Magenta)	8	700.00	HIGHER EDUCATION - CHTM	Shopping/SV P	n/a	all year round	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	GAA NON-CSE	5,600.00			
	Ink, Canon Pixma G7070 (Yellow)	8	700.00	HIGHER EDUCATION - CHTM	Shopping/SV P	n/a	all year round	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	GAA NON-CSE	5,600.00			

ANNUAL PROCUREMENT PROGRAM 2023  
NON COMMON SUPPLIES AND EQUIPMENT (NON-CSE)

Code (PAP)	Procurement Program/Project	QTY	UNIT COST	PMO/End-user	Mode of Proc.	Schedule / Milestone for Each Procurement Activity										Estimated Budget			Remarks (brief description of Program /	
						Pre-Proc. Conference	Ads/Post of ITB	Pre-Bid Conf.	Eligibility Check	Sub./Open of Bids	Post Qualific	Notice of Aw	Contract Signing / PO	Notice to Proceed	Delivery/ Completion	Acceptance/ Turn-over	Source of Funds	Total		MODE
	Toner for Kyocera Taskalfa 1600	7	12,900.00	HIGHER EDUCATION - CCJE	Direct Contracting	n/a	all year round	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	CAA NON-CSE	90,300.00		
	Epson 003 65 ml for EcoTank, Epson L3100 Ink sets, Black	12	300.00	HIGHER EDUCATION - CCJE	Shopping/SVP	n/a	all year round	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	CAA NON-CSE	3,600.00		
	Epson 003 65 ml for EcoTank, Epson L3100 Ink sets, Magenta	12	300.00	HIGHER EDUCATION - CCJE	Shopping/SVP	n/a	all year round	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	CAA NON-CSE	3,600.00		
	Epson 003 65 ml for EcoTank, Epson L3100 Ink sets, Yellow	12	300.00	HIGHER EDUCATION - CCJE	Shopping/SVP	n/a	all year round	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	CAA NON-CSE	3,600.00		
	Epson 003 65 ml for EcoTank, Epson L3100 Ink sets, Cyan	12	300.00	HIGHER EDUCATION - CCJE	Shopping/SVP	n/a	all year round	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	CAA NON-CSE	3,600.00		
	KONICA MINOLTA (TONER), TN116	12	7,755.00	HIGHER EDUCATION - CIT	Shopping/SVP	n/a	all year round	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	CAA NON-CSE	93,060.00		
	POLARIS UV Dye Ink (Applicable to Canon/HP ink jet printer) 1000ml. (BLACK)	10	575.00	HIGHER EDUCATION - CIT	Shopping/SVP	n/a	all year round	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	CAA NON-CSE	5,750.00		
	POLARIS UV Dye Ink (Applicable to Canon/HP ink jet printer) 1000mL. (YELLOW)	10	575.00	HIGHER EDUCATION - CIT	Shopping/SVP	n/a	all year round	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	CAA NON-CSE	5,750.00		
	POLARIS UV Dye Ink (Applicable to Canon/HP ink jet printer) 1000mL. (MAGENTA)	10	575.00	HIGHER EDUCATION - CIT	Shopping/SVP	n/a	all year round	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	CAA NON-CSE	5,750.00		
	POLARIS UV Dye Ink (Applicable to Canon/HP ink jet printer) 1000mL. (CYAN)	10	575.00	HIGHER EDUCATION - CIT	Shopping/SVP	n/a	all year round	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	CAA NON-CSE	5,750.00		
	Toner, for Kyocera copier model TASKALFA 2200	10	8,000.00	HIGHER EDUCATION - CED	Direct Contracting	n/a	all year round	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	CAA NON-CSE	80,000.00		
	FOLDER, L-type, A4, 50 pieces per pack	10	200.00	HIGHER EDUCATION - CED	Shopping/SVP	n/a	all year round	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	CAA NON-CSE	2,000.00		
	FOLDER, L-type, legal, 50 pieces per pack	10	300.00	HIGHER EDUCATION - CED	Shopping/SVP	n/a	all year round	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	CAA NON-CSE	3,000.00		
	PAPER, MULTICOPY A4, 500 sheets per ream	20	230.00	HIGHER EDUCATION - CED	Shopping/SVP	n/a	all year round	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	CAA NON-CSE	4,600.00		
	PAPER, MULTICOPY LEGAL, 500 sheets per ream	20	250.00	HIGHER EDUCATION - CED	Shopping/SVP	n/a	all year round	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	CAA NON-CSE	5,000.00		
	PAPER, MULTIPURPOSE A4, 500 sheets per ream	20	230.00	HIGHER EDUCATION - CED	Shopping/SVP	n/a	all year round	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	CAA NON-CSE	4,600.00		
	PAPER, MULTIPURPOSE LEGAL, 500 sheets per	20	250.00	HIGHER EDUCATION - CED	Shopping/SVP	n/a	all year round	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	CAA NON-CSE	5,000.00		
	ENVELOPE, Documentary, A4, 500 pieces per box	10	800.00	HIGHER EDUCATION - CED	Shopping/SVP	n/a	all year round	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	CAA NON-CSE	8,000.00		

ANNUAL PROCUREMENT PROGRAM 2023  
NON COMMON SUPPLIES AND EQUIPMENT (NON-CSE)

Code (PAP)	Procurement Program/Project	QTY	UNIT COST	PMO/End-user	Mode of Proc.	Schedule / Milestone for Each Procurement Activity										Source of Funds	Estimated Budget			Remarks (brief description of Program /	
						Pre-Proc. Conference	Ads/Post of ITB	Pre-Bid Conf.	Eligibility Check	Sub./Open of Bids	Post Qualific	Notice of Aw	Contract Signing / PO	Notice to Proceed	Delivery/ Completion		Acceptance/ Turn-over	Total	MOOE		CO
	ENVELOPE, Documentary, legal, 500 pieces per box	10	1,000.00	HIGHER EDUCATION - CED	Shopping/SVP	n/a	all year round	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	GAA NON-CSE	10,000.00			
	ENVELOPE, Expanding, Kraft, 100 pieces per box	10	370.00	HIGHER EDUCATION - CED	Shopping/SVP	n/a	all year round	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	GAA NON-CSE	3,700.00			
	SIGN PEN, Black, liquid or gel	20	25.00	HIGHER EDUCATION - CED	Shopping/SVP	n/a	all year round	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	GAA NON-CSE	500.00			
	SIGN PEN, Blue liquid or gel	20	25.00	HIGHER EDUCATION - CED	Shopping/SVP	n/a	all year round	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	GAA NON-CSE	500.00			
	SIGN PEN, Red liquid or gel	20	25.00	HIGHER EDUCATION - CED	Shopping/SVP	n/a	all year round	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	GAA NON-CSE	500.00			
	STAPLER, standard type	5	140.00	HIGHER EDUCATION - CED	Shopping/SVP	n/a	all year round	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	GAA NON-CSE	700.00			
	STAPLER, heavy duty (binder type), desktop	2	850.00	HIGHER EDUCATION - CED	Shopping/SVP	n/a	all year round	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	GAA NON-CSE	1,700.00			
	STAPLE REMOVER, plier type	10	150.00	HIGHER EDUCATION - CED	Shopping/SVP	n/a	all year round	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	GAA NON-CSE	1,500.00			
	NOTE PAD, stick on, 2" x 3", 100 sheets per pad	20	75.00	HIGHER EDUCATION - CED	Shopping/SVP	n/a	all year round	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	GAA NON-CSE	1,500.00			
	NOTE PAD, stick on, 3" x 4", 100 sheets per pad	20	75.00	HIGHER EDUCATION - CED	Shopping/SVP	n/a	all year round	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	GAA NON-CSE	1,500.00			
	NOTE PAD, stick on, 3" x 3", 100 sheets per pad	20	75.00	HIGHER EDUCATION - CED	Shopping/SVP	n/a	all year round	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	GAA NON-CSE	1,500.00			
	TAPE, transparent, 24mm	20	25.00	HIGHER EDUCATION - CED	Shopping/SVP	n/a	all year round	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	GAA NON-CSE	500.00			
	TAPE, transparent, 48 mm	20	25.00	HIGHER EDUCATION - CED	Shopping/SVP	n/a	all year round	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	GAA NON-CSE	500.00			
	CORRECTION TAPE, 8 meters	20	15.00	HIGHER EDUCATION - CED	Shopping/SVP	n/a	all year round	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	GAA NON-CSE	300.00			
	SCISSORS, symmetrical or asymmetrical	10	50.00	HIGHER EDUCATION - CED	Shopping/SVP	n/a	all year round	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	GAA NON-CSE	500.00			
	Lever Arch File	60	200.00	HIGHER EDUCATION - CEN	SVP	n/a	all year round	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	GAA NON-CSE	12,000.00			
	Laminating Machine	2	2,500.00	HIGHER EDUCATION - CEN	SVP	n/a	all year round	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	GAA NON-CSE	5,000.00			
	PHOTO PAPER, PACKS OF 50, A4	40	250.00	RESEARCH & EXTENSION SERV.-VPREIA	Shopping/SVP	n/a	all year round	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	GAA NON-CSE	10,000.00			
	WATER DISPENSER, HOT AND COLD, 220 V	1	7,000.00	RESEARCH & EXTENSION SERV.-VPREIA	SVP	n/a	all year round	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	GAA NON-CSE	7,000.00			
	CUTTING BLADE (FOR ELECTRIC PAPER CUTTER, FRONT BRAND)	2	8,000.00	RESEARCH & EXTENSION SERV.-VPREIA	SVP	n/a	all year round	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	GAA NON-CSE	16,000.00			



ANNUAL PROCUREMENT PROGRAM 2023  
NON COMMON SUPPLIES AND EQUIPMENT (NON-CSE)

Code (PAP)	Procurement Program/Project	QTY	UNIT COST	PMO/End-user	Mode of Proc.	Schedule / Milestone for Each Procurement Activity										Source of Funds	Estimated Budget			Remarks (brief description of Program /	
						Pre-Proc. Conference	Ads/Pos Lo of ITB	Pre-Bid Conf.	Eligibility Check	Sub./Opn of Bids	Pos t Qua lific	Noti ce of Aw	Contra ct Signing / PO	Noti ce to Proc eed	Deliv ery/ Comple tion		Accepta nce/ Turn-over	Total	MODE		CO
	CUTTING STICK (FOR ELECTRIC PAPER CUTTER-FRONT BRAND)	4	8,000.00	RESEARCH & EXTENSION SERV-VPREJA	SVP	n/a	all year round	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	GAA NON-CSE	32,000.00			
	LPH FOR BLACK TONER FOR FUJI XEROX MODEL DOCUCENTRE VI C2271	2	12,000.00	RESEARCH & EXTENSION SERV-VPREJA	SVP	n/a	all year round	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	GAA NON-CSE	24,000.00			
	CNC 50W Laser Tube and Calibration	1	2,000.00	RESEARCH & EXTENSION SERVED PRO	SVP	n/a	all year round	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	GAA NON-CSE	2,000.00			
	CNC Drill Bits for Wood (Contour)	1	1,000.00	RESEARCH & EXTENSION SERVED PRO	SVP	n/a	all year round	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	GAA NON-CSE	1,000.00			
	CNC Drill Bits for Wood (Champer)	1	1,000.00	RESEARCH & EXTENSION SERVED PRO	SVP	n/a	all year round	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	GAA NON-CSE	1,000.00			
	CNC Drill Bits for Wood (Drilling)	1	1,000.00	RESEARCH & EXTENSION SERVED PRO	SVP	n/a	all year round	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	GAA NON-CSE	1,000.00			
	CNC Drill Bits for Wood (Cutting)	1	1,000.00	RESEARCH & EXTENSION SERVED PRO	SVP	n/a	all year round	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	GAA NON-CSE	1,000.00			
	CNC Drill Bits for Wood (Milling)	1	1,000.00	RESEARCH & EXTENSION SERVED PRO	SVP	n/a	all year round	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	GAA NON-CSE	1,000.00			
	CNC Drill Bits for Metal (Contour)	1	1,500.00	RESEARCH & EXTENSION SERVED PRO	SVP	n/a	all year round	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	GAA NON-CSE	1,500.00			
	CNC Drill Bits for Metal (Champer)	1	1,500.00	RESEARCH & EXTENSION SERVED PRO	SVP	n/a	all year round	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	GAA NON-CSE	1,500.00			
	CNC Drill Bits for Metal (Drilling)	1	1,500.00	RESEARCH & EXTENSION SERVED PRO	SVP	n/a	all year round	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	GAA NON-CSE	1,500.00			
	CNC Drill Bits for Metal (Cutting)	1	1,500.00	RESEARCH & EXTENSION SERVED PRO	SVP	n/a	all year round	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	GAA NON-CSE	1,500.00			
	CNC Drill Bits for Metal (Milling)	1	1,500.00	RESEARCH & EXTENSION SERVED PRO	SVP	n/a	all year round	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	GAA NON-CSE	1,500.00			
	CNC Drill Bits for Acrylic (Drilling)	1	1,500.00	RESEARCH & EXTENSION SERVED PRO	SVP	n/a	all year round	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	GAA NON-CSE	1,500.00			
	CNC Drill Bits for Acrylic (Cutting)	1	1,500.00	RESEARCH & EXTENSION SERVED PRO	SVP	n/a	all year round	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	GAA NON-CSE	1,500.00			
	Ruler Stainless Steel 24 inches	2	500.00	RESEARCH & EXTENSION SERVED PRO	SVP	n/a	all year round	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	GAA NON-CSE	1,000.00			

ANNUAL PROCUREMENT PROGRAM 2013  
NON COMMON SUPPLIES AND EQUIPMENT (NON-CSE)

Code (PAP)	Procurement Program/Project	QTY	UNIT COST	PMO/End-user	Mode of Proc.	Schedule / Milestone for Each Procurement Activity										Estimated Budget			Remarks (brief description of Program /		
						Pre-Proc. Conference	Advs/Post of ITB	Pre-Bid Conf.	Eligibility Check	Sub./Open of Bids	Post of Qualific	Notice of Aw	Contract Signing / PD	Notice to Proceed	Delivery/ Completion	Acceptance/ Turn-over	Source of Funds	Total		MODE	CO
	Rivet Gun	1	2,500.00	RESEARCH & EXTENSION SERVED PRO	SVP	n/a	all year round	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	GAA NON-CSE	2,500.00			
	Precision Tool Set	1	12,000.00	RESEARCH & EXTENSION SERVED PRO	SVP	n/a	all year round	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	GAA NON-CSE	12,000.00			
	Insulated Hand Tools	1	10,000.00	RESEARCH & EXTENSION SERVED PRO	SVP	n/a	all year round	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	GAA NON-CSE	10,000.00			
	C-Clamp 10"	1	6,400.00	RESEARCH & EXTENSION SERVED PRO	SVP	n/a	all year round	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	GAA NON-CSE	6,400.00			
	C-Clamp 12"	1	8,800.00	RESEARCH & EXTENSION SERVED PRO	SVP	n/a	all year round	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	GAA NON-CSE	8,800.00			
	C-Clamp 14"	1	14,400.00	RESEARCH & EXTENSION SERVED PRO	SVP	n/a	all year round	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	GAA NON-CSE	14,400.00			
																		NON CSE	3,504,088.46		
																		CSE	4,703,288.74		
<b>GRAND TOTAL</b>																		GAA	7,207,377.20		

  
BERNADETTE P. CATALAN  
OIC-CHIEF, PROCUREMENT SERVICE

  
ENGR. ROBERTO M. LIWANAG  
DIRECTOR, FMS

  
DR. GRANT B. CONNELL  
BAC CHAIRMAN

  
DR. EDITHA V. PILLO  
PRESIDENT