Republic of the Philippines
Eulogio "Amang" Rodriguez Institute of Science and Technology
Nagtahan, Sampaloc, Manila

ANNUAL PROCUREMENT PLAN FOR FY 2023

Code (PAP)	Procurement Program/Project	PMO/End-user	Mode of Proc.	Schedule / Milestone for Each Procurement Activity												Source of Funds	Estimated Budget			Remarks (brief description of Program / Project)
				Pre-Proc. Conference	Ads/Post of ITB	Pre-Bid Conf.	Eligibility Check	Sub./Open of Bids	Bid Evaluation	Post Qualification	Notice of Award	Contract Signing/Purchase Order/ APR	Notice to Proceed	Delivery/ Completion	Acceptance/ Turn-over		Total	MOOE	CO	
	Procurement of Machinery and Equipment Outlay for the Scientific Computing Research (SCoRe) Laboratories	College of Arts and Sciences for BS Applied Physics, BSCS, BSIT and BS Mathematics students	Public Bidding	4th Quarter 2022			1st Quarter 2023							2nd Quarter 2023		GAA-101	13,680,000.00		13,680,000.00	Early Procurement Activity
	Provision of Elevator at the CEAFA Building with Connecting Elevator Lobby Platforms	Administrative Services	Public Bidding	4th Quarter 2022		1st Quarter 2023								2nd Quarter 2023		GAA-101	7,203,000.00		7,203,000.00	Early Procurement Activity
	Repair and Improvement of Bridge Connecting CEAFA and CIT Building	Administrative Services	Public Bidding	1st Quarter 2023										2nd Quarter 2023		GAA-101	4,117,000.00		4,117,000.00	Early Procurement Activity
	Procurement of Various Common-use Supplies	Offices and Colleges	Negotiated Procurement (Agency to Agency Sec. 53.5)	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	GAA-101	4,703,288.74	4,703,288.74		Supplies available at the Procurement Service to be out sourced from CSE fund
	Procurement of Various Common-use Supplies	Offices and Colleges	Negotiated Procurement (Agency to Agency Sec. 53.5)	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	GAA-101	187,800.00	187,800.00		Supplies available at the Procurement Service to be outsourced from NON CSE fund
	Procurement of Various Common-use Supplies	Offices and Colleges	Negotiated Procurement (Small Value Procurement Sec. 53.9 and Shopping Sec. 52.1(b))	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	GAA-101	976,830.80	976,830.80		Supplies based on the approved Non-CSE and not available at the Procurement Service
	Procurement of Various Common-use Supplies	Offices and Colleges	Direct Contracting Sec. 50	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	GAA-101	719,704.46	719,704.46		Supplies based on the approved Non-CSE and not available at the Procurement Service and other suppliers but exclusive to some
	Purchase of Accountable Forms	ADMIN - Cashier	Negotiated Procurement (Agency to Agency Sec. 53.5)	n/a	January May 2023	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	GAA-101	250,000.00	250,000.00		Procurement of check booklet and other forms thru Landbank and other government entities

EULOGIO "AMANG" RODRIGUEZ INSTITUTE OF SCIENCE AND TECHNOLOGY
ANNUAL PROCUREMENT PLAN FOR FY 2013

Code (PAP)	Procurement Program/Project	PMO/End-user	Mode of Proc.	Schedule / *Milestone* for Each Procurement Activity												Source of Funds	Estimated Budget			Remarks (brief description of Program / Project)
				Pre-Proc. Conference	Ads/Post of ITB	Pre-Bid Conf.	Eligibility Check	Sub./Open of Bids	Bid Evaluation	Post Qualification	Notice of Award	Contract Signing/Purchase Order/ APR	Notice to Proceed	Delivery/ Completion	Acceptance/ Turn-over		Total	MOOE	CO	
	Procurement of Semi Expendable Office Equipment	Offices and Colleges	Negotiated Procurement (Agency to Agency, Small Value Procurement Sec. 53.9 Direct Contracting Sec. 50)	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	GAA-101	182,100.00	182,100.00		Procurement of various semi-expendable office equipment not regularly purchases (e.g. new acquisition or replacement of unserviceable items)
	Procurement of Semi Expendable Communication Equipment	Offices and Colleges	Negotiated Procurement (Agency to Agency, Small Value Procurement Sec. 53.9)	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	GAA-101	18,000.00	18,000.00		Procurement of various semi-expendable Communication Equipment not regularly purchases (e.g. new acquisition or replacement of unserviceable items)
	Procurement of Semi Expendable Furniture/Fixtures	Offices and Colleges	Negotiated Procurement (Agency to Agency, Small Value Procurement Sec. 53.9)	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	GAA-101	82,305.00	82,305.00		Procurement of various semi-expendable Furniture/Fixtures not regularly purchases (e.g. new acquisition or replacement of unserviceable items)
	Postage and Courier Services (Documentary and Mailing Stamps)	Offices and Colleges	Negotiated Procurement (Agency to Agency Sec. 53.5)	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	GAA-101	68,450.00	68,450.00		Postage and Courier Expenses for Official Documents
	Procurement of Supplies for Petroleum, Oil and Lubricants	ADMIN - MOTORPOOL	Billing Statement per consumption basis	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	GAA-101	272,000.00	272,000.00		Procurement of Petroleum , Oil and Lubricants
	Electricity and Power Supply/Utility	Offices and Colleges	Direct Contracting Sec. 51 Billing Statement per consumption basis	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	GAA-101	20,587,000.00	20,587,000.00		Per billing statement
	Communication Services (Mobile, Landline and Internet)	Offices and Colleges	Negotiated Procurement (Small Value Procurement Sec. 53.9 Direct Contracting Sec. 51	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	GAA-101	1,108,000.00	1,108,000.00		Provision of cellular phones for the selected officials, telephone requirement, subscription of Internet services

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				Pre-Proc. Conference	Ads/Post of ITB	Pre-Bid Conf.	Eligibility Check	Sub./Open of Bids	Bid Evaluation	Post Qualification	Notice of Award	Contract Signing/Purchase Order/ APR	Notice to Proceed	Delivery/ Completion	Acceptance/ Turnover		Total	MOOE	CO	
	Repairs and Maintenance	Offices and Colleges	Negotiated Procurement (Small Value Procurement Sec. 53.9 Direct Contracting Sec. 51	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	GAA-101	155,000.00	155,000.00		As the need arises but must be included in the approved Financial plan unless emergency purchase
	Advertising	Offices and Colleges	Negotiated Procurement (Agency to Agency, Small Value Procurement Sec. 53.9 Direct Contracting Sec. 51	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	GAA-101	91,000.00	91,000.00		As the need arises but must be included in the approved Financial plan unless emergency procurement
	Printing and Publication	Offices and Colleges	Negotiated Procurement (Agency to Agency, Small Value Procurement Sec. 53.9)	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	GAA-101	77,000.00	77,000.00		Printing of Student Handbook, different Institute Manuals, flyers during enrollment etc.
	Transportation and Delivery	Offices and Colleges	Negotiated Procurement (Agency to Agency, Small Value Procurement Sec. 53.9)	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	GAA-101	50,000.00	50,000.00		Will cover expenses relative to transportatio and delivery
	Subscriptions	Offices and Colleges	Negotiated Procurement (Agency to Agency, Small Value Procurement Sec. 53.9 Direct Contracting Sec. 51	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	GAA-101	104,000.00	104,000.00		News papers, magazines etc.
	Conduct of Activities for Sports and Culture Development (RA 11518)	HIGHER EDUCATION-VPAA	Negotiated Procurement (Small Value Procurement Sec. 53.9)	n/a	n/a	n/a	n/a	n/a	n/a	all year round						GAA-For Later Release	500,000.00	500,000.00		
	ICT Connection and Other Equipment	MIS	Negotiated Procurement (Small Value Procurement Sec. 53.9)	n/a	n/a	n/a	n/a	n/a	n/a	all year round						GAA-For Later Release	500,000.00	500,000.00		
	Infrastructure and Smart Campus Development, Operationalization of Face to Face Classes Upgrading/Procurement of Equipment	HIGHER EDUCATION-VPAA	PUBLIC BIDDING/SVP	2nd Quarter 2023												GAA-For Later Release	27,500,000.00	10,000,000.00	17,500,000.00	
	Capacity Development on Futures Thinking and Strategic Foresight-	HIGHER EDUCATION-VPAA	PUBLIC BIDDING/SVP	2nd Quarter 2023												GAA-For Later Release	2,000,000.00	2,000,000.00		
	Higher Education Research and Innovation Project	HIGHER EDUCATION-RESEARCH	PUBLIC BIDDING/SVP	2nd Quarter 2023						3rd Quarter 2023						GAA-For Later Release	3,000,000.00	3,000,000.00		

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				Pre-Proc. Conference	Ads/Post of ITB	Pre-Bid Conf.	Eligibility Check	Sub./Open of Bids	Bid Evaluation	Post Qualification	Notice of Award	Contract Signing/Purchase Order/ APR	Notice to Proceed	Delivery/ Completion	Acceptance/ Turn-over		Total	MOOE	CO	
	Capacity Development on Futures Thinking and Strategic Foresight-	HIGHER EDUCATION-VPAA	PUBLIC BIDDING/SVP	2nd Quarter 2023						3rd Quarter 2023						GAA	2,000,000.00	2,000,000.00		
	Foundation Anniversary Program - Packed Meals, Anniversary shirts and Sportsfest Uniforms and Supplies	ADMINISTRATIVE SERVICES	SVP	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	GAA	455,600.00	455,600.00		
	ISO CERTIFICATION-Professional Services for Technical Assistance/Facilitation and Documentation Services for ISO 9001:2015 Quality Management System for EARIST Main Campus	VPAA	Negotiated Procurement (Small Value Procurement Sec. 53.9)	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	STF-CURRICULUM DEVELOPMENT	540,000.00	540,000.00		
	Certificate Facilitation (ISO Certifying Body)	VPAA	Negotiated Procurement (Small Value Procurement Sec. 53.9)	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	STF-CURRICULUM DEVELOPMENT	450,000.00	450,000.00		
	Food/Refreshment (ISO Awareness, IQA Training Workshop, On-site Validation, Mock Audit, External Audit - 10 days, 41 Process owner)	VPAA	Negotiated Procurement (Small Value Procurement Sec. 53.9)	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	STF-CURRICULUM DEVELOPMENT	260,000.00	260,000.00		
	Food/Refreshment (Certificate of Program Compliance)	DIFFERENT COLLEGES	Negotiated Procurement (Small Value Procurement Sec. 53.9)	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	STF-CURRICULUM DEVELOPMENT	26,000.00	26,000.00		
	Food/Refreshment (65 persons includes AACCUP Accreditors and Local Accrditation Task Force)	QA-DIFFERENT COLLEGES	Negotiated Procurement (Small Value Procurement Sec. 53.9)	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	STF-CURRICULUM DEVELOPMENT	260,500.00	260,500.00		
	Reception and Accomodation (15 AACCUP Accreditors) Function Room Rental (4 hrs per day @ 5 days)	QA-DIFFERENT COLLEGES	Negotiated Procurement (Small Value Procurement Sec. 53.9)	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	STF-CURRICULUM DEVELOPMENT	124,000.00	124,000.00		
	Food/Refreshment (40 persons includes AACCUP Accreditors and Local Accrditation Task Force)	QA-EARIST CAVITE CAMPUS	Negotiated Procurement (Small Value Procurement Sec. 53.9)	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	STF-CURRICULUM DEVELOPMENT	162,000.00	162,000.00		
	Reception and Accomodation (10 AACCUP Accreditors) Function Room Rental (4 hrs per day @ 5 days)	QA-EARIST CAVITE CAMPUS	Negotiated Procurement (Small Value Procurement Sec. 53.9)	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	STF-CURRICULUM DEVELOPMENT	91,000.00	91,000.00		
	Representation Expense-Food and Refreshment (Includes Executive Officials, Committees, Faculty, Students)	DIFFERENT COLLEGES & SERVICES	Negotiated Procurement (Small Value Procurement Sec. 53.9)	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	all year round	n/a	STF-CURRICULUM DEVELOPMENT	130,000.00	130,000.00		
	Printing and Binding Expense-Printing of EARIST Faculty Manual (500 copies @ P120/copy)	VPAA	Negotiated Procurement (Small Value Procurement Sec. 53.9)	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	STF-CURRICULUM DEVELOPMENT	60,000.00	60,000.00		

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				Pre-Proc. Conference	Ads/Post of ITB	Pre-Bid Conf.	Eligibility Check	Sub./Open of Bids	Bid Evaluation	Post Qualification	Notice of Award	Contract Signing/Purchase Order/ APR	Notice to Proceed	Delivery/ Completion	Acceptance/ Turn-over		Total	MOOE	CO	
	Supplies and Materials	DIFFERENT COLLEGES & SERVICES	Negotiated Procurement (Agency to Agency, Shopping Sec. 52 Small Value Procurement Sec. 53.9 Direct Contracting Sec. 51	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	STF-CURRICULUM DEVELOPMENT	51,650.00	51,650.00		
	Semi-Expendable	DIFFERENT COLLEGES & SERVICES	Negotiated Procurement (Agency to Agency, Small Value Procurement Sec. 53.9 Direct Contracting Sec. 51	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	STF-CURRICULUM DEVELOPMENT	41,242.00	41,242.00		
	Equipment / Furniture and Fixtures	DIFFERENT COLLEGES & SERVICES	Negotiated Procurement (Agency to Agency, Small Value Procurement Sec. 53.9 Direct Contracting Sec. 51	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	STF-CURRICULUM DEVELOPMENT	156,800.00	156,800.00		
	Printing and Binding Expense-Printing of EARIST Student Handbook 2021 (9,000 copies @ ₱90 each)	STUDENT AFFAIRS AND SERVICES	Negotiated Procurement (Small Value Procurement Sec. 53.9)	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	STF-STUDENT DEVELOPMENT	810,000.00	810,000.00		
	Printing and Binding Expense-Printing of SAS Manual (200 Copies @₱100 each)	STUDENT AFFAIRS AND SERVICES	Negotiated Procurement (Small Value Procurement Sec. 53.9)	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	STF-STUDENT DEVELOPMENT	20,000.00	20,000.00		
	Repair and Maintenance-Aircon Floor Mounted (Repair) - 1 unit Floor Mounted (Cleaning) - 1 unit	STUDENT AFFAIRS AND SERVICES	Negotiated Procurement (Small Value Procurement Sec. 53.9 Direct Contracting Sec. 51)	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	STF-STUDENT DEVELOPMENT	21,000.00	21,000.00		
	Supplies and Materials	STUDENT AFFAIRS AND SERVICES	Negotiated Procurement (Agency to Agency, Shopping Sec. 52 Small Value Procurement Sec. 53.9 Direct Contracting Sec. 51	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	STF-STUDENT DEVELOPMENT	1,748,760.15	1,748,760.15		
	Semi-Expendable	STUDENT AFFAIRS AND SERVICES	Negotiated Procurement (Agency to Agency, Small Value Procurement Sec. 53.9 Direct Contracting Sec. 51	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	STF-STUDENT DEVELOPMENT	848,453.33	848,453.33		
	Equipment / Furniture and Fixtures	STUDENT AFFAIRS AND SERVICES	Negotiated Procurement (Agency to Agency, Small Value Procurement Sec. 53.9 Direct Contracting Sec. 51	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	STF-STUDENT DEVELOPMENT	754,300.00		754,300.00	
	Contruction/ Repair and Maintenance of Building/Facilities-Enhancement and Expansion of CED Industrial Arts Classroom	COLLEGE OF EDUCATION	PUBLIC BIDDING/SVP	2nd Quarter 2023						3rd Quarter 2023						STF-FACILITIES DEVELOPMENT	1,905,000.00		1,905,000.00	

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				Pre-Proc. Conference	Ads/Post of ITB	Pre-Bid Conf.	Eligibility Check	Sub./Open of Bids	Bid Evaluation	Post Qualification	Notice of Award	Contract Signing/Purchase Order/ APR	Notice to Proceed	Delivery/ Completion	Acceptance/ Turn-over		Total	MOOE	CO	
	Contruction/ Repair and Maintenance of Building/Facilities-Supply Delivery and Installation of Windows in 3rd Floor CED	COLLEGE OF EDUCATION	Negotiated Procurement (Small Value Procurement Sec. 53.9)	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	STF-FACILITIES DEVELOPMENT	805,000.00		805,000.00	
	Contruction/ Repair and Maintenance of Building/Facilities-Enhancement and Rehabilitation of College of Industrial Technology (CIT) Automotive Building	COLLEGE OF INDUSTRIAL EDUCATION	PUBLIC BIDDING/SVP	2nd Quarter 2023						3rd Quarter 2023						STF-FACILITIES DEVELOPMENT	1,700,000.00		1,700,000.00	
	Contruction/ Repair and Maintenance of Building/Facilities-Rehabilitation of Ground floor tiles of Administrative Building	ADMINISTRATIVE SERVICES	Negotiated Procurement (Small Value Procurement Sec. 53.9)	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	STF-FACILITIES DEVELOPMENT	385,000.00		385,000.00	
	Contruction/ Repair and Maintenance of Building/Facilities-Design and Construction of ECC Cistern Water Tank	EARIST CAVITE CAMPUS	Negotiated Procurement (Small Value Procurement Sec. 53.9)	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	STF-FACILITIES DEVELOPMENT	519,254.28		519,254.28	
	Contruction/ Repair and Maintenance of Building/Facilities-Rehab and Improvement of EARIST Common Toilet Male & Female (545,000 @ 2)	ADMINISTRATIVE SERVICES	PUBLIC BIDDING/SVP	2nd Quarter 2023						3rd Quarter 2023						STF-FACILITIES DEVELOPMENT	1,090,000.00		1,090,000.00	
	Contruction/ Repair and Maintenance of Building/Facilities-Design and Development of ISG, Legislative Department, Student Publication and Yearbook Office and Student Lounge	STUDENT AFFAIRS AND SERVICES	PUBLIC BIDDING	2nd Quarter 2023						3rd Quarter 2023						STF-FACILITIES DEVELOPMENT	1,950,000.00		1,950,000.00	
	Training, Seminars, Capability Building and Other Research Related Activities-T-shirt for the organizers Php5,000, food and refreshments for 4 activities at Php8,600	RESEARCH SERVICES	Negotiated Procurement (Small Value Procurement Sec. 53.9)	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	STF-RESEARCH SERVICES	31,400.00	31,400.00		
	• Research Colloquim Activities food and refreshments for 4 activities at 2 activities at Php17,600 each and one at Php8,800	RESEARCH SERVICES	Negotiated Procurement (Small Value Procurement Sec. 53.9)	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	STF-RESEARCH SERVICES	44,000.00	44,000.00		
	Revision of EARIST Research Manual-Accomodation & Food - ₱2,200 @ 3 Days for 50 pax	RESEARCH SERVICES	Negotiated Procurement (Agency to Agency, Small Value Procurement Sec. 53.9)	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	STF-RESEARCH SERVICES	330,000.00	330,000.00		
	Printing and Binding Expense-Printing and Reproduction of EARIST Research Manual 2023 (600 copies @ ₱166.67 each)	RESEARCH SERVICES	Negotiated Procurement (Small Value Procurement Sec. 53.9)	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	STF-RESEARCH SERVICES	100,000.00	100,000.00		
	Research Statistical and Patent Software Subscriptions (Research Plagiarism Php500,000.00, Patent Search Database Php200,000, Statistical Simulation Php500,000.00)	RESEARCH SERVICES	Negotiated Procurement (Small Value Procurement Sec. 53.9)	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	STF-RESEARCH SERVICES	1,200,000.00	1,200,000.00		
	Internet Subscription-Internet (₱5,000 @ 12 months=Php60,000.00) Website Development with technical support and Web Hosting for Research Php255,003.60	RESEARCH SERVICES	Negotiated Procurement (Small Value Procurement Sec. 53.9)	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	STF-RESEARCH SERVICES	315,003.60	315,003.60		

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ANNUAL PROCUREMENT PLAN FOR FY 2023

Code (PAP)	Procurement Program/Project	PMO/End-user	Mode of Proc.	Schedule / Milestone for Each Procurement Activity												Source of Funds	Estimated Budget			Remarks (brief description of Program / Project)
				Pre-Proc. Conference	Ads/Post of ITB	Pre-Bid Conf.	Eligibility Check	Sub./Open of Bids	Bid Evaluation	Post Qualification	Notice of Award	Contract Signing/Purchase Order/ APR	Notice to Proceed	Delivery/ Completion	Acceptance/ Turnover		Total	MOOE	CO	
	Supplies and Materials	RESEARCH SERVICES	Negotiated Procurement (Agency to Agency, Shopping Sec. 51 Small Value Procurement Sec. 53.9 Direct Contracting Sec. 51	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	STF-RESEARCH SERVICES	1,068,559.53	1,068,559.53		
	Semi-Expendable	RESEARCH SERVICES	Negotiated Procurement (Agency to Agency, Small Value Procurement Sec. 53.9 Direct Contracting Sec. 51	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	STF-RESEARCH SERVICES	25,224.15	25,224.15		
	Equipment / Furniture and Fixtures	RESEARCH SERVICES	Negotiated Procurement (Agency to Agency, Small Value Procurement Sec. 53.9 Direct Contracting Sec. 51	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	STF-RESEARCH SERVICES	599,000.00		599,000.00	
	Extension, Community Outreach/ Projects - 8 Colleges and Graduate School	EXTENSION SERVICES	Negotiated Procurement (Agency to Agency, Small Value Procurement Sec. 53.9	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	STF-EXTENSION SERVICES	1,175,577.39	1,175,577.39		
	Training, Seminars, Capability Building and Other Extension Related Activities- 5 Seminars Food and Refreshment 3@11,000 &2@30,000	EXTENSION SERVICES	Negotiated Procurement (Agency to Agency, Small Value Procurement Sec. 53.10	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	STF-EXTENSION SERVICES	93,000.00	93,000.00		
	• Orientation on Gender and Development - Food and Refreshment (500 pax @ ₱150 each)	EXTENSION SERVICES	Negotiated Procurement (Agency to Agency, Small Value Procurement Sec. 53.11	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	STF-EXTENSION SERVICES	75,000.00	75,000.00		
	• Forum on Magna Carta of Women- Food and Refreshment (500 pax @ ₱150 each)	EXTENSION SERVICES	Negotiated Procurement (Agency to Agency, Small Value Procurement Sec. 53.12	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	STF-EXTENSION SERVICES	75,000.00	75,000.00		
	• Forum on Violence Against Women- Food and Refreshment (500 pax @ ₱150 each)	EXTENSION SERVICES	Negotiated Procurement (Agency to Agency, Small Value Procurement Sec. 53.13	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	STF-EXTENSION SERVICES	75,000.00	75,000.00		
	• Seminar on Climate Change and Eco-Gender Sensitivity and Disaster Information Campaign- Food and Refreshment (500 pax @ ₱150 each)	EXTENSION SERVICES	Negotiated Procurement (Agency to Agency, Small Value Procurement Sec. 53.14	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	STF-EXTENSION SERVICES	75,000.00	75,000.00		
	• Capability Training on Gender Responsive Disaster Risk Management- Food and Refreshment (500 pax @ ₱150 each)	EXTENSION SERVICES	Negotiated Procurement (Agency to Agency, Small Value Procurement Sec. 53.15	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	STF-EXTENSION SERVICES	75,000.00	75,000.00		

EULOGIO "AMANG" RODRIGUEZ INSTITUTE OF SCIENCE AND TECHNOLOGY
ANNUAL PROCUREMENT PLAN FOR FY 2023

Code (PAP)	Procurement Program/Project	PMO/End-user	Mode of Proc.	Schedule / Milestone for Each Procurement Activity												Source of Funds	Estimated Budget			Remarks (brief description of Program / Project)
				Pre-Proc. Conference	Ads/Post of ITB	Pre-Bid Conf.	Eligibility Check	Sub./Open of Bids	Bid Evaluation	Post Qualification	Notice of Award	Contract Signing/Purchase Order/ APR	Notice to Proceed	Delivery/ Completion	Acceptance/ Turn-over		Total	MOOE	CO	
	• Orientation on the Anti-Sexual Harassment Act and Safe Spaces- Food and Refreshment (500 pax @ ₱150 each)	EXTENSION SERVICES	Negotiated Procurement (Agency to Agency, Small Value Procurement Sec. 53.18	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	STF-EXTENSION SERVICES	75,000.00	75,000.00		
	• Revision of EARIST Extension Manual- Accomodation & Food - ₱2,200 @ 3 Days for 50 pax	EXTENSION SERVICES	Negotiated Procurement (Agency to Agency, Small Value Procurement Sec. 53.17	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	STF-EXTENSION SERVICES	330,000.00	330,000.00		
	Printing and Reproduction of EARIST Extension Manual 2023 (600 copies)	EXTENSION SERVICES	Negotiated Procurement - Small Value Procurement Sec. 53.18	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	STF-EXTENSION SERVICES	100,000.00	100,000.00		
	Plaques and Certificates for Outstanding Extensionist	EXTENSION SERVICES	Negotiated Procurement - Small Value Procurement Sec. 53.19	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	STF-EXTENSION SERVICES	10,000.00	10,000.00		
	Repairs and Maintenance of Equipment	EXTENSION SERVICES	Negotiated Procurement (Small Value Procurement Sec. 53.9 Direct Contracting Sec. 51	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	STF-EXTENSION SERVICES	37,000.00	37,000.00		
	Supplies and Materials	EXTENSION SERVICES	Negotiated Procurement (Agency to Agency, Shopping Sec. 52 Small Value Procurement Sec. 53.9 Direct Contracting Sec. 51	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	STF-EXTENSION SERVICES	186,419.28	186,419.28		
	Semi-Expendable	EXTENSION SERVICES	Negotiated Procurement (Agency to Agency, Small Value Procurement Sec. 53.9 Direct Contracting Sec. 51	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	STF-EXTENSION SERVICES	16,297.60	16,297.60		
	Renovation of College of Education Extension Office	EXTENSION SERVICES	Negotiated Procurement (Small Value Procurement Sec. 53.9	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	STF-EXTENSION SERVICES	430,000.00	430,000.00		
	Training, Seminars, Capability Building and Other Production Related Activities (Food and Refreshment) (3@8800)	PRODUCTION SERVICES	Negotiated Procurement (Agency to Agency, Small Value Procurement Sec. 53.9)	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	STF-PRODUCTION SERVICES	26,400.00	26,400.00		
	Supplies and Materials	PRODUCTION SERVICES	Negotiated Procurement (Agency to Agency, Shopping Sec. 52 Small Value Procurement Sec. 53.9 Direct Contracting Sec. 51	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	STF-PRODUCTION SERVICES	283,227.44	283,227.44		

EULOGIO "AMANG" RODRIGUEZ INSTITUTE OF SCIENCE AND TECHNOLOGY
ANNUAL PROCUREMENT PLAN FOR FY 2023

Code (PAP)	Procurement Program/Project	PMO/End-user	Mode of Proc.	Schedule / Milestone for Each Procurement Activity												Source of Funds	Estimated Budget			Remarks (brief description of Program / Project)
				Pre-Proc. Conference	Ads/Post of ITB	Pre-Bid Conf.	Eligibility Check	Sub./Open of Bids	Bid Evaluation	Post Qualification	Notice of Award	Contract Signing/Purchase Order/ APR	Notice to Proceed	Delivery/ Completion	Acceptance/ Turn-over		Total	MODE	CO	
	Semi-Expendable	PRODUCTION SERVICES	PUBLIC BIDDING Negotiated Procurement (Agency to Agency, Small Value Procurement Sec. 53.9 Direct Contracting Sec. 51	1st Quarter 2023						2nd Quarter 2023						STF-PRODUCTION SERVICES	1,993,432.77	1,993,432.77		
	Equipment / Furniture and Fixtures	PRODUCTION	PUBLIC BIDDING Negotiated Procurement (Agency to Agency, Small Value Procurement Sec. 53.9 Direct Contracting Sec. 51	1st Quarter 2023						2nd Quarter 2023						STF-PRODUCTION SERVICES	3,161,477.50		3,161,477.50	
	Security Services Contract	ADMINISTRATIVE SERVICES	PUBLIC BIDDING	1st Quarter 2023						2nd Quarter 2023						STF-ADMINISTRATIVE SERVICES	10,019,787.51	10,019,787.51		
	Janitorial Services Contract	ADMINISTRATIVE SERVICES	PUBLIC BIDDING	2nd Quarter 2023						3rd Quarter 2023						STF-ADMINISTRATIVE SERVICES	4,617,700.78	4,617,700.78		
	Internet Subscription-PLDT (Cavite Campus) - P5,040/month x 12 months	ADMINISTRATIVE SERVICES	Negotiated Procurement (Small Value Procurement Sec. 53.9 Direct Contracting Sec. 51	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	STF-ADMINISTRATIVE SERVICES	60,480.00	60,480.00		
	Postage and Courier Services	ADMINISTRATIVE SERVICES	Negotiated Procurement (Agency to Agency)	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	STF-ADMINISTRATIVE SERVICES	59,000.00	59,000.00		
	Expenses for Institutional Activities-Foundation day, Instutute Christmas Party, Blood Letting, Earth Quake Drill (Food, T-Shirts, Sportsfest uniform, plaques, decorations)	ADMINISTRATIVE SERVICES	Negotiated ProcurementSmall Value Procurement Sec. 53.9)	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	STF-ADMINISTRATIVE SERVICES	420,874.40	420,874.40		
	Repair and Maintenance of the Institute's Vehicles (2 School Buses, L300, Innova, Mitsubishi, Xpander	ADMINISTRATIVE SERVICES	Negotiated ProcurementSmall Value Procurement Sec. 53.9)	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	STF-ADMINISTRATIVE SERVICES	365,000.00	365,000.00		
	Repairs and Maintenance of Equipment-Admin Elevator 150,000, CIT Elevator 250,000, Airconditioning Units 435,200	ADMINISTRATIVE SERVICES	Negotiated ProcurementSmall Value Procurement Sec. 53.9)	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	STF-ADMINISTRATIVE SERVICES	835,200.00	835,200.00		
	Annual Physical Examination (450 Employees @Php2,150.00	ADMINISTRATIVE SERVICES	Negotiated ProcurementSmall Value Procurement Sec. 53.9)	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	STF-ADMINISTRATIVE SERVICES	967,500.00	967,500.00		
	Vaccine for Employees -(450 Employees @Php1,500.00)	ADMINISTRATIVE SERVICES	Negotiated ProcurementSmall Value Procurement Sec. 53.9)	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	STF-ADMINISTRATIVE SERVICES	675,000.00	675,000.00		
	Mandatory Drug Testing-(450 Employees @Php500.00)	ADMINISTRATIVE SERVICES	Negotiated ProcurementSmall Value Procurement Sec. 53.9)	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	STF-ADMINISTRATIVE SERVICES	225,000.00	225,000.00		

EULOGIO "AMANG" RODRIGUEZ INSTITUTE OF SCIENCE AND TECHNOLOGY

ANNUAL PROCUREMENT PLAN FOR FY 2023

Code (PAP)	Procurement Program/Project	PMO/End-user	Mode of Proc.	Schedule / Milestone for Each Procurement Activity												Source of Funds	Estimated Budget			Remarks (brief description of Program / Project)
				Pre-Proc. Conference	Ads/Post of ITB	Pre-Bid Conf.	Eligibility Check	Sub./Open of Bids	Bid Evaluation	Post Qualification	Notice of Award	Contract Signing/Purchase Order/ APR	Notice to Proceed	Deli-very/ Completion	Acceptance/ Turn-over		Total	MOOE	CO	
	Office of the President Training-Strategic Plan 2023 (55 Pax x 2,200/day x 3 days)	ADMINISTRATIVE SERVICES	Negotiated ProcurementSmall Value Procurement Sec. 53.9)	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	STF-ADMINISTRATIVE SERVICES	363,000.00	363,000.00		
	EARIST - FEU Seminar & Workshop-Collective Negotiation Agreement Revision and Seminar on Public Sector Unionism amoung Union Elected Officer-(30 pax x 1,540/day x 2 days)	ADMINISTRATIVE SERVICES	Negotiated ProcurementSmall Value Procurement Sec. 53.9)	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	STF-ADMINISTRATIVE SERVICES	92,400.00	92,400.00		
	Supplies and Materials	ADMINISTRATIVE SERVICES	Negotiated Procurement (Agency to Agency, Shopping Sec. 52 Small Value Procurement Sec. 53.9 Direct Contracting Sec. 51	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	STF-ADMINISTRATIVE SERVICES	1,360,568.00	1,360,568.00		
	Semi-Expendable	ADMINISTRATIVE SERVICES	Negotiated Procurement (Agency to Agency, Small Value Procurement Sec. 53.9 Direct Contracting Sec. 51	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	STF-ADMINISTRATIVE SERVICES	618,620.40	618,620.40		
	Equipment / Furniture and Fixtures	ADMINISTRATIVE SERVICES	Negotiated Procurement (Agency to Agency, Small Value Procurement Sec. 53.9 Direct Contracting Sec. 51	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	STF-ADMINISTRATIVE SERVICES	674,100.00		674,100.00	
	Contruction/ Repair and Maintenance of Building/Facilities-Office of the President - Repair and Rehabilitation 988,000, Construction of Peace Monument 300,000	ADMINISTRATIVE SERVICES	Negotiated Procurement (Agency to Agency, Small Value Procurement Sec. 53.9 Direct Contracting Sec. 51	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	STF-ADMINISTRATIVE SERVICES	1,288,000.00		1,288,000.00	
	Supplies and Materials	PHYSICAL EDUCATION AND SPORTS	Negotiated Procurement (Agency to Agency, Shopping Sec. 52 Small Value Procurement Sec. 53.9 Direct Contracting Sec. 51	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	FIDUCIARY ATHLETIC PAY	681,309.70	681,309.70		
	Purchase of Equipment (As per Annual Procurement Plan)	PHYSICAL EDUCATION AND SPORTS	Negotiated Procurement (Agency to Agency, Small Value Procurement Sec. 53.9 Direct Contracting Sec. 51	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	FIDUCIARY ATHLETIC PAY	70,000.00	70,000.00		
	Culture and Arts Awareness Week - Food (60 participants @ ₱150/each) & Supplies and Materials	CULTURAL SERVICES	Negotiated ProcurementSmall Value Procurement Sec. 53.9)	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	FIDUCIARY-CULTURAL	19,000.00	19,000.00		

EULOGIO "AMANG" RODRIGUEZ INSTITUTE OF SCIENCE AND TECHNOLOGY
ANNUAL PROCUREMENT PLAN FOR FY 2013

Code (PAP)	Procurement Program/Project	PMO/End-user	Mode of Proc.	Schedule / Milestone for Each Procurement Activity												Source of Funds	Estimated Budget			Remarks (brief description of Program / Project)
				Pre-Proc. Conference	Ads/Post of ITB	Pre-Bid Conf.	Eligibility Check	Sub./Open of Bids	Bid Evaluation	Post Qualification	Notice of Award	Contract Signing/Purchase Order/APR	Notice to Proceed	Delivery/Completion	Acceptance/Turnover		Total	MOOE	CO	
	Supplies and Materials and Various Supplies pertaining to PASUC Culture and Arts Events to be determined by the Theme Set of the Competition (such as costume, literary supplies, visual art supplies)	CULTURAL SERVICES	Negotiated Procurement (Agency to Agency, Small Value Procurement Sec. 53.9 Direct Contacting Sec. 51	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	FIDUCIARY - CULTURAL	522,242.50	522,242.50		
	Semi-Expendable	CULTURAL SERVICES	Negotiated Procurement (Small Value Procurement Sec. 53.9 Direct Contacting Sec. 51	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	FIDUCIARY - CULTURAL	1,174,862.45	1,174,862.45		
	Purchase of Equipment	CULTURAL SERVICES	Negotiated Procurement (Small Value Procurement Sec. 53.9 Direct Contracting Sec. 51	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	FIDUCIARY - CULTURAL	834,357.20	834,357.20		
	Institute Official Website Cloud Subscription	MANAGEMENT INFORMATION SYSTEM	Negotiated Procurement (Small Value Procurement Sec. 53.9 Direct Contracting Sec. 51	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	FIDUCIARY - COMPUTER FEE	175,000.00	175,000.00		
	Primary Internet Subscription(200MBPS) - Manila Campus	MANAGEMENT INFORMATION SYSTEM	Negotiated Procurement (Small Value Procurement Sec. 53.9 Direct Contracting Sec. 51	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	FIDUCIARY - COMPUTER FEE	1,380,000.00	1,380,000.00		
	Secondary Internet Subscription(200MBPS) - Manila Campus	MANAGEMENT INFORMATION SYSTEM	Negotiated Procurement (Small Value Procurement Sec. 53.9 Direct Contracting Sec. 51	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	FIDUCIARY - COMPUTER FEE	1,380,000.00	1,380,000.00		
	Internet Subscription(100Mbps) – Cavite Campus	MANAGEMENT INFORMATION SYSTEM	Negotiated Procurement (Small Value Procurement Sec. 53.9 Direct Contracting Sec. 51	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	FIDUCIARY - COMPUTER FEE	1,140,000.00	1,140,000.00		
	School Web Portal (AIMS, Alumni and ID System)	MANAGEMENT INFORMATION SYSTEM	Negotiated Procurement (Small Value Procurement Sec. 53.9 Direct Contracting Sec. 51	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	FIDUCIARY - COMPUTER FEE	1,044,372.00	1,044,372.00		

EULOGIO "AMANG" RODRIGUEZ INSTITUTE OF SCIENCE AND TECHNOLOGY

ANNUAL PROCUREMENT PLAN FOR FY 2023

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				Pre-Proc. Conference	Ads/Post of ITB	Pre-Bid Conf.	Eligibility Check	Sub./Open of Bids	Bid Evaluation	Post Qualification	Notice of Award	Contract Signing/Purchase Order/ APR	Notice to Proceed	Delivery/ Completion	Acceptance/ Turn-over		Total	MOOE	CO	
	Semi-Expendable	MANAGEMENT INFORMATION SYSTEM	Negotiated Procurement (Agency to Agency, Small Value Procurement Sec. 53.9 Direct Contracting Sec. 51	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	FIDUCIARY - COMPUTER FEE	130,000.00	130,000.00		
	Purchase of Equipment	MANAGEMENT INFORMATION SYSTEM	Negotiated Procurement (Agency to Agency, Small Value Procurement Sec. 53.9 Direct Contracting Sec. 51	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	FIDUCIARY - COMPUTER FEE	3,861,528.00	3,861,528.00		
	Augmentation to Electricity Bill	INSTITUTE	Negotiated Procurement (Direct Contracting Sec. 51)	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	FIDUCIARY - ENERGY FEE	2,000,000.00	2,000,000.00		
	Rehabilitation & Modernization of Electrical System of Cavite Campus	ECC	PUBLIC BIDDING	1st Quarter 2023						2nd Quarter 2023						FIDUCIARY - ENERGY FEE	17,290,000.00	17,290,000.00		
	Upgrading of 3 Transformers in Main Campus EARIST Library 831,800, Engineering 839,100, EARIST Main 311,220	INSTITUTE	PUBLIC BIDDING/ Direct Contracting Sec. 51	2nd Quarter 2023						3rd Quarter 2023						FIDUCIARY - ENERGY FEE	1,982,120.00	1,982,120.00		
	5 Activity for 200 students food @7400,Certificates and handouts @3000 each	COUNSELLING AND TESTING	Negotiated Procurement(Small Value Procurement Sec. 53.9)	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	FIDUCIARY - GUIDANCE FEE	52,000.00	52,000.00		
	Training of Guidance Advocates (25 pax @ 2 days) - Food and Accomodation 110,000 Certificates and Handouts 15,000	COUNSELLING AND TESTING	Negotiated Procurement(Small Value Procurement Sec. 53.9)	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	FIDUCIARY - GUIDANCE FEE	125,000.00	125,000.00		
	Supplies and Materials	COUNSELLING AND TESTING	Negotiated Procurement (Agency to Agency, Shopping Sec. 52 Small Value Procurement Sec. 53.9 Direct Contracting Sec. 51	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	FIDUCIARY - GUIDANCE FEE	36,000.00	36,000.00		
	Semi-Expendable	COUNSELLING AND TESTING	Negotiated Procurement (Agency to Agency, Small Value Procurement Sec. 53.9 Direct Contracting Sec. 51	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	FIDUCIARY - GUIDANCE FEE	296,878.72	296,878.72		
	Purchase of Equipment (As per Annual Procurement Plan)	COUNSELLING AND TESTING	Negotiated Procurement (Agency to Agency, Small Value Procurement Sec. 53.9 Direct Contracting Sec. 51	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	FIDUCIARY - GUIDANCE FEE	334,950.00	334,950.00		

EULOGIO "AMANG" RODRIGUEZ INSTITUTE OF SCIENCE AND TECHNOLOGY
ANNUAL PROCUREMENT PLAN FOR FY 2023

Code (PAP)	Procurement Program/Project	PMO/End-user	Mode of Proc.	Schedule / Milestone for Each Procurement Activity												Source of Funds	Estimated Budget			Remarks (brief description of Program / Project)
				Pre-Proc. Conference	Ads/Post of ITB	Pre-Bid Conf.	Eligibility Check	Sub./Open of Bids	Bid Evaluation	Post Qualification	Notice of Award	Contract Signing/Purchase Order/ APR	Notice to Proceed	Delivery/ Completion	Acceptance/ Turn-over		Total	MOOE	CO	
	Annual Technical Support Subscription	LIBRARY SERVICES	Negotiated ProcurementSmall Value Procurement Sec. 53.9)	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	FIDUCIARY-LIBRARY FEE	48,000.00	48,000.00		
	E-Books & E-Journals	LIBRARY SERVICES	Negotiated ProcurementSmall Value Procurement Sec. 53.9)	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	FIDUCIARY-LIBRARY FEE	400,000.00	400,000.00		
	Newspaper (Main Library)	LIBRARY SERVICES	Negotiated ProcurementSmall Value Procurement Sec. 53.9)	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	FIDUCIARY-LIBRARY FEE	75,360.00	75,360.00		
	Newspaper (ECC Library)	LIBRARY SERVICES	Negotiated ProcurementSmall Value Procurement Sec. 53.9)	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	FIDUCIARY-LIBRARY FEE	25,000.00	25,000.00		
	Journal and Magazines (Main Library)	LIBRARY SERVICES	Negotiated ProcurementSmall Value Procurement Sec. 53.9)	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	FIDUCIARY-LIBRARY FEE	530,000.00	530,000.00		
	Journal and Magazines (ECC Library)	LIBRARY SERVICES	Negotiated ProcurementSmall Value Procurement Sec. 53.9)	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	FIDUCIARY-LIBRARY FEE	142,000.00	142,000.00		
	Repairs and Maintenance-Aircondition Units-Repair - 4 units (split-type/5 tonner),Cleaning - 8 units (window and split type)	LIBRARY SERVICES	Negotiated ProcurementSmall Value Procurement Sec. 53.9)	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	FIDUCIARY-LIBRARY FEE	96,000.00	96,000.00		
	Facility-Provision of electrical supply for computers at the Learning Commons and Museum	LIBRARY SERVICES	Negotiated ProcurementSmall Value Procurement Sec. 53.9)	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	FIDUCIARY-LIBRARY FEE	40,144.00	40,144.00		
	Supplies and Materials	LIBRARY SERVICES	Negotiated Procurement (Agency to Agency, Shopping Sec. 52 Small Value Procurement Sec. 53.9 Direct Contracting Sec. 52	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	FIDUCIARY-LIBRARY FEE	6,000.00	6,000.00		
	Semi-Expendable Books (Main Library 1,500,000 Books, ECC Library 600,000	LIBRARY SERVICES	PUBLIC BIDDING	1st Quarter 2023						2nd Quarter 2023						FIDUCIARY-LIBRARY FEE	2,100,000.00	2,100,000.00		
	Semi-Expendable Books Other Semi Expendable 612,382	LIBRARY SERVICES	Negotiated ProcurementSmall Value Procurement Sec. 53.9)	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	FIDUCIARY-LIBRARY FEE	612,382.00	612,382.00		
	Purchase of Equipment (As per Annual Procurement Plan)	LIBRARY SERVICES	Negotiated Procurement (Agency to Agency, Small Value Procurement Sec. 53.9 Direct Contracting Sec. 51	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	FIDUCIARY-LIBRARY FEE	1,557,513.00	1,557,513.00		

EULOGIO "AMANG" RODRIGUEZ INSTITUTE OF SCIENCE AND TECHNOLOGY
ANNUAL PROCUREMENT PLAN FOR FY 2023

Code (PAP)	Procurement Program/Project	PMO/End-user	Mode of Proc.	Schedule / Milestone for Each Procurement Activity												Source of Funds	Estimated Budget			Remarks (brief description of Program / Project)
				Pre-Proc. Conference	Ads/Post of ITB	Pre-Bid Conf.	Eligibility Check	Sub./Open of Bids	Bid Evaluation	Post Qualification	Notice of Award	Contract Signing/Purchase Order/ APR	Notice to Proceed	Delivery/ Completion	Acceptance/ Turn-over		Total	MOOE	CO	
	Procurement of Thermal Power Plant Trainer for the Enhancement of Engineering Laboratories of EARIST 12,000,000-10,000,000 (CHED Grant)	INSTITUTE	PUBLIC BIDDING	2nd Quarter 2023						3rd Quarter 2023						FIDUCIARY - LABORATORY FEE	12,000,000.00	12,000,000.00		
	Purchase of Equipment (As per Annual Procurement Plan - Fiduciary Funds)	DIFFERENT COLLEGES	PUBLIC BIDDING	2nd Quarter 2023						3rd Quarter 2023						FIDUCIARY - LABORATORY FEE	14,500,000.00	14,500,000.00		
	Design and Construction of BS Entrepreneurship - Simulation Laboratory	COLLEGE OF BUSINESS AND PUBLIC ADMINISTRATION	PUBLIC BIDDING	2nd Quarter 2023						3rd Quarter 2023						FIDUCIARY - LABORATORY FEE	2,455,000.00		2,455,000.00	
	Professional Services-Water Potability Services for ECC and Main Campus 18,000, Random Drug testing for Various Students (500 students @ ₱500) 250,000, Medical Examination for Athletes -CBC, UA, ECG, CXR (274 student @ ₱750)	MEDICAL AND DENTAL SERVICES	Negotiated Procurement (Small Value Procurement Sec. 53.9)	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	FIDUCIARY - MEDICAL AND DENTAL FEE	473,500.00	473,500.00		
	Group Personal Accident Insurance for Students - SY 2023 - 2024 (80/student)	MEDICAL AND DENTAL SERVICES	PUBLIC BIDDING	2nd Quarter 2023						3rd Quarter 2023						FIDUCIARY - MEDICAL AND DENTAL FEE	1,202,760.00	1,202,760.00		
	Health Campaign Symposium for students 2 sessions (100 students/session @ 150 food 30,000 and 200 certificate holder @100	MEDICAL AND DENTAL SERVICES	Negotiated Procurement (Small Value Procurement Sec. 53.9)	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	FIDUCIARY - MEDICAL AND DENTAL FEE	50,000.00	50,000.00		
	Supplies and Materials	MEDICAL AND DENTAL SERVICES	Negotiated Procurement (Agency to Agency, Shopping Sec. 52 Small Value Procurement Sec. 53.9 Direct Contracting Sec. 52	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	FIDUCIARY - MEDICAL AND DENTAL FEE	1,881,624.50	1,881,624.50		
	Semi-Expendable	MEDICAL AND DENTAL SERVICES	Negotiated Procurement (Agency to Agency, Small Value Procurement Sec. 53.9 Direct Contracting Sec. 51	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	FIDUCIARY - MEDICAL AND DENTAL FEE	856,102.00	856,102.00		
	Equipment / Furniture and Fixtures	MEDICAL AND DENTAL SERVICES	Negotiated Procurement (Agency to Agency, Small Value Procurement Sec. 53.9 Direct Contracting Sec. 51	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	FIDUCIARY - MEDICAL AND DENTAL FEE	2,156,300.00	2,156,300.00		

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Code (PAP)	Procurement Program/Project	PMO/End-user	Mode of Proc.	Schedule / Milestone for Each Procurement Activity												Source of Funds	Estimated Budget			Remarks (brief description of Program / Project)
				Pre-Proc. Conference	Ads/Post of ITB	Pre-Bid Conf.	Eligibility Check	Sub./Open of Bids	Bid Evaluation	Post Qualification	Notice of Award	Contract Signing/Purchase Order/ APR	Notice to Proceed	Delivery/ Completion	Acceptance/ Turn-over		Total	MODE	CO	
	Contruction/ Repair and Maintenance of Building/Facilities-Remodeling of Rooms for Engineering Control for Covid-19 - ECC-(20 installation @ P206,111.75)	MEDICAL AND DENTAL SERVICES	PUBLIC BIDDING	1st Quarter 2023						2nd Quarter 2023						FIDUCIARY - MEDICAL AND DENTAL FEE	4,122,235.00		4,122,235.00	
	10 STUDENT ACTIVITIES ISG (ISG CSG, CBL 1st to 3rd Readings, LET & CSC Review, Cultural Gala Night, Gawad Parangal Night, ISG Community Service, Media Literacy Training and Workshop, Supplies and Materials, tarpaulin food,certificates)	STUDENT AFFAIRS SERVICES	Negotiated Procurement (Small Value Procurement Sec. 53.9)	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	FIDUCIARY - DEVELOPMENT FEE	230,849.00	230,849.00		
	9 DIFFERENT COLLEGES ACTIVITIES, LICENSURE REVIEW AND RECOGNITION PROGRAMS, Supplies and Materials, tarpaulin food,certificates)	DIFFERENT COLLEGES	Negotiated Procurement (Small Value Procurement Sec. 53.9)	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	FIDUCIARY - DEVELOPMENT FEE	254,450.00	254,450.00		
	3 Student Government Activities (Student Government Orientation, Training and Seminar, Career Orientation for Graduating Students, State of the Student Address) Supplies and Materials, tarpaulin food,certificates)	DIFFERENT COLLEGES	Negotiated Procurement (Small Value Procurement Sec. 53.9)	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	FIDUCIARY - DEVELOPMENT FEE	76,500.00	76,500.00		
	7 Student Activities School Paper State of the Student Address) Supplies and Materials, tarpaulin food,certificates)	DIFFERENT COLLEGES	Negotiated Procurement (Small Value Procurement Sec. 53.9)	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	FIDUCIARY - DEVELOPMENT FEE	115,100.00	115,100.00		
	6 Student Activities Student Affairs Supplies, Shirts and Materials, tarpaulin food,certificatec)	DIFFERENT COLLEGES	Negotiated Procurement (Small Value Procurement Sec. 53.9)	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	FIDUCIARY - DEVELOPMENT FEE	394,800.00	394,800.00		
	Student Leaders Forum 2023 Venue, Accomodation and transportation, Supplies, Shirts and Materials, tarpaulin food,certificates)	STUDENT AFFAIRS SERVICES	Negotiated Procurement (Small Value Procurement Sec. 53.9)	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	FIDUCIARY - DEVELOPMENT FEE	470,000.00	470,000.00		
	10 EARIST SEMINARS FOR STUDENTS Different Republic Acts, Supplies, Shirts and Materials, tarpaulin food,certificates)	STUDENT AFFAIRS SERVICES	Negotiated Procurement (Small Value Procurement Sec. 53.9)	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	FIDUCIARY - DEVELOPMENT FEE	143,000.00	143,000.00		

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				Pre-Proc. Conference	Ads/Post of ITB	Pre-Bid Conf.	Eligibility Check	Sub./Open of Bids	Bid Evaluation	Post Qualification	Notice of Award	Contract Signing/Purchase Order/ APR	Notice to Proceed	Delivery/ Completion	Accept ance/ Turn-over		Total	MOOE	CO	
	ISG-CSG ELECTION 2023 (ECC) Different Republic Acts, Supplies, Shirts and Materials, tarpaulin food,certificates)	EARIST CAVITE CAMPUS	Negotiated Procurement (Small Value Procurement Sec. 53.9)	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	FIDUCIARY - DEVELOPMENT FEE	59,250.00	59,250.00		
	ECC Job Fair/Labor Education for Graduating Students (LEGS), ECC Recognition 2022 Freshmen and Transferees Orientation 2023 (ECC), Supplies, Materials, tarpaulin food,certificates)	EARIST CAVITE CAMPUS	Negotiated Procurement (Small Value Procurement Sec. 53.9)	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	FIDUCIARY - DEVELOPMENT FEE	131,500.00	131,500.00		
	1st National Peace Covention Different Republic Acts, Supplies, Shirts and Materials, tarpaulin food)	EARIST CAVITE CAMPUS	Negotiated Procurement (Small Value Procurement Sec. 53.9)	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	FIDUCIARY - DEVELOPMENT FEE	72,000.00	72,000.00		
	Semi-Expendable	DIFFERENT COLLEGES	Negotiated Procurement (Agency to Agency, Small Value Procurement Sec. 53.9 Direct Contracting Sec. 51	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	FIDUCIARY - DEVELOPMENT FEE	328,484.00	328,484.00		
	Equipment	DIFFERENT COLLEGES	Negotiated Procurement (Agency to Agency, Small Value Procurement Sec. 53.9 Direct Contracting Sec. 51	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	FIDUCIARY - DEVELOPMENT FEE	665,000.00	665,000.00		
	Rental Expenses Graduation Ceremony 2023 (Venue, Academic Gowns (Toga), Sounds and Led wall)	VPAA	Negotiated Procurement (Small Value Procurement Sec. 53.9)	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	FIDUCIARY - GRADUATION FEE	2,444,784.04	2,444,784.04		
	Representation Rehearsal/Graduation Ceremony 2023 (food)	VPAA	Negotiated Procurement (Small Value Procurement Sec. 53.9)	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	FIDUCIARY - GRADUATION FEE	582,000.00	582,000.00		
	Stage Decoration (Supplies and Materials) Graduation Ceremony 2023	VPAA	Negotiated Procurement (Small Value Procurement Sec. 53.9)	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	FIDUCIARY - GRADUATION FEE	120,000.00	120,000.00		
	Supplies and Materials	VPAA	Negotiated Procurement (Agency to Agency, Shopping Sec. 52 Small Value Procurement Sec. 53.9 Direct Contracting Sec. 51	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	FIDUCIARY - GRADUATION FEE	2,035,670.00	2,035,670.00		

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	Semi-Expendable	VPAA	Negotiated Procurement (Agency to Agency, Small Value Procurement Sec. 53.9 Direct Contracting Sec. 51	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	FIDUCIARY - GRADUATION FEE	46,242.00	46,242.00		
	NSTP - MTS - Training, food	NSTP	Negotiated Procurement (Agency to Agency, Small Value Procurement Sec. 53.9 Direct Contracting Sec. 51	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	FIDUCIARY - NSTP FEE	190,934.00	190,934.00		
	Semi-Expendable	NSTP	Negotiated Procurement (Agency to Agency, Small Value Procurement Sec. 53.9 Direct Contracting Sec. 51	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	FIDUCIARY - NSTP FEE	167,242.00	167,242.00		
	Equipment	NSTP	Negotiated Procurement (Agency to Agency, Small Value Procurement Sec. 53.9 Direct Contracting Sec. 51	n/a	all year round	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	all year round	n/a	FIDUCIARY - NSTP FEE	69,950.00	69,950.00		
	FINAL TOTAL																228,604,585.22	164,696,218.44	63,908,366.78	
	GRAND TOTAL																		228,604,585.22	

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